

**LOCAL GOVERNMENT DISTRICT OF PINAWA
PUBLIC WORKS MEETING
January 5, 2016**

Committee members present: A. Abraham, C. Handford, R. Henschell, D. Sabourin, B. Skinner, A. Toews, G. Smith

1. Approval of Agenda

Under Others As Agreed To, add: Gate – Alice Chambers Trail and Marina

RESOLUTION

C. Handford, D. Sabourin

Be It Resolved That the agenda be approved, as amended.

CARRIED

2. Minutes from Meeting of December 2, 2015

RESOLUTION

C. Handford, D. Sabourin

Be It Resolved That the minutes of the Public Works meeting held December 2, 2015, be approved, as amended.

CARRIED

The date of the meeting will be amended to December 2, 2015, rather than December 1, 2015.

3. Action Review

Date	Name	Action
Jan-15	Public Works Manager	Review Water Treatment Plant operations. Ongoing.
Sept-15	Public Works Manager	Review and make recommendations concerning the stabilization of streets that are in disrepair. Initial contact with contractors has been completed. Options will be reviewed during the Winter. Ongoing.
Dec-15	Public Works Manager	Provide an amended schematic of the sidewalk plan for the 4-way stop at the intersection of Vanier Avenue and Burrows Road. The owner of the gas station has provided verbal approval to direct the sidewalk to the gas station parking area. A formal letter will be forwarded to the owner of the gas station.
Nov-15	G. Smith	Reply to the resident request for a water circulation pump. Complete.

4. Strategic Plan 2015/2016

The 2016 Strategic Plan was briefly reviewed. G. Smith requested consideration to build a storage area in the former fire hall to replace the current location which is not suitable and is somewhat unsafe. It was also suggested consideration be made to retrofit the former fire hall into a meeting area. Minimal renovations are required and this would alleviate the lack of suitable locations to conduct larger meetings. These suggestions will be discussed at the next Budget Meeting.

5. Reports

5.1 Activity Report

The Public Works Manager provided written reports. A report outlining deficient water valves was also provided.

5.2 Safety Report

Three incidents involving property damage were reported and one personnel incident was reported. Inspections will now occur bi-annually, rather than quarterly.

5.3 Employee Leave Report

Received as information.

5.4 Other Reports

Nil.

6. Parks and Recreation

No report.

7. Water and Sewer Installation – Vanier Avenue

The installation is complete. The contractor was unable to directionally drill the line under the road and as a result the entire line was installed by digging the line. There was not a significant difference in the cost.

8. Freon Removal – Landfill Site

There were no submissions received for the removal of Freon from items at the Landfill Site. The previous contractor will be contacted to inquire if the previous contract can be extended.

9. Watermain Renewal Funding

The Water Services Board has agreed to partially fund the Willingdon Crescent Project at a maximum amount of \$60,000.00 or 30% of maximum costs of \$200,000.00

10. Lagoon Update

Authorization to operate the newly constructed Secondary Cell #3 has been received. Secondary Cell #4 will be completed in 2016.

11. Overnight Dock Usage

Tabled.

12. Recycling Options

A. Abraham and A. Toews toured the Whitemouth-Reynolds Waste Management Facility and recommended a meeting be coordinated to begin discussions concerning a pilot project of a recycle drop-off from the LGD of Pinawa to determine the feasibility of this option.

Note: It was agreed to discuss the *Others As Agreed To* topics ahead of the Water Treatment Plant discussions.

13. Others As Agreed To

Gate – Alice Chambers Trail – The gates at both ends of this trail were mistakenly left open. Staff was requested to close the gates and to order signage to indicate the trail is a *Dual Use Trail and to be aware of Pedestrian Traffic*. A. Toews will order the signs. Flagging will also be placed as a warning to those using the trail.

Marina – A request for a gate/locking system for the marina docks located next to the Rowing and Sailing Club was received. It was determined such a system would not be suitable for this portion of the marina. Rather, consideration to extend the piers and install cameras will be made. G. Smith will send a response to the request indicating if a marina slip on the gated piers becomes available, those with docks located next to the Rowing and Sailing Club will be given first choice.

14. Water Treatment Plant

- **Compliance Plan:** An updated Compliance Plan has been submitted to the Office of Drinking Water for approval.
- **Water and Wastewater School – 2016:** Employees will not be registered in this session.
- **SCADA Quotes:** A thorough analysis of the quotes received was provided. Recommendations will be forwarded to Council for consideration.

Rhonda Henschell declared a conflict of interest in the next topic of discussion and left the meeting.

- **Relief Water Treatment Plant Operator:** A. Toews stated there has been some discussion concerning the hours and training of the relief operator that has been hired. R. Gamley would like to ensure the terms of the agreement that was made in July 2015 are implemented. G. Smith will locate the minutes and prepare a Letter of Understanding in this regard. Two employees have applied for Operator-In-Training status to the Office of Drinking Water; which has not been received. It was decided to contact the relief operator to begin training.

15. Next Meeting

The next meeting is scheduled for February 2, 2016 at 3:00 p.m.

16. Adjournment

Motion: B. Skinner

That this meeting be adjourned at 5:02 p.m.

CARRIED