

LGD of Pinawa
Public Works Committee Meeting Minutes
Friday, March 10, 2023 @ 2:00 pm
Council Chambers

Present: J. Tirschman
R. Henschell
B. Skinner
S. Appleyard

Absent: M. King

T. Turchyn, Resident Administrator
S. Swaenepoel, Assistant Resident Administrator

1. MEETING CALLED TO ORDER

J. Tirschman called the meeting to order at 2:03 pm

2. APPROVAL OF AGENDA

Moved by B. Skinner / Seconded by R. Henschell that Agenda for March 10, 2023 Public Works meeting be adopted with the following additions:

In-Camera – Personnel Carried

In-Camera – Personnel discussed after approval of agenda as B. Skinner was not able to attend the entire meeting.

Approved by J. Tirschman

3. APPROVAL OF MINUTES

Moved by R. Henschell / Seconded by S. Appleyard that the Minutes for the January 10, 2023 Public Works meeting be accepted as presented. Carried

4. FINANCIALS/REPORTS

4.1 Public Works Manager's Report – review of Manager's report

4.2 Resident Administrator Report – review of Administrator report

5. WORKPLACE SAFETY & HEALTH

5.1 Workplace Safety & Health Committee – Meeting March 24th 2023

5.2 Workplace Safety – No incidents

6. STRATEGIC PLAN – 2023 – ongoing

7. OLD BUSINESS

7.1 Lift Station Sewage Pump Repair/Replacement – Update provided

7.2 DFA Claim – Update

7.3 CNL Waste & Recycling Update – Update provided

Action: letter to be sent to CNL of what is expected for payments

7.4 Beach/Pool Building Drawings RFP – J. Harding reviewing

7.5 Landfill Design and Engineering Fees RFP – Review

7.6 Trillium Ridge Infrastructure - Update

7.7 Memorial Benches in townsite – Potential option

Action: Policy to state length of time PW's will maintain until it can longer be

maintained

- 7.8 Memorial Tree Program and Community Tree Grants 2023 – Ongoing
- 7.9 Sundial Washrooms – Update on repairs
- 7.10 Asset Management – Ongoing
- 7.11 Water Treatment Plant Upgrades - Ongoing

8. NEW BUSINESS

- 8.1 Garbage Truck – Update
- 8.2 Water Main Trash Pump – Update
Action: J. Amos to review
- 8.3 Sailing Club Road – Update
Action: J. Amos and PW crew to level for safety purposes
- 8.4 Marina Gates – Update
Action: J. Amos and PW crew to retrofit
- 8.5 Porta Potties Tenders – Review
Action: Staff to review last years invoices
- 8.6 Training – Mosquito Spraying
Action: J. Amos to post for PW’s crew
- 8.7 Organizational By-law – Committees – Review
- 8.8 Landfill Break-Ins – Information
- 8.9 Job Descriptions for Public Works - Ongoing

9. OTHERS AS AGREED TO

9.1

10. IN-CAMERA

Moved by B. Skinner / Seconded by R. Henschell @ 2:05 pm
-Personnel

OUT OF CAMERA

Moved by B. Skinner / Seconded by Rhonda Henschell @ 2:40 pm

11. NEXT MEETING

April 14th, 2023 @ 2:00 pm

12. ADJOURNMENT

Moved by R. Henschell @ 4:46 pm