

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON JUNE 11, 2024 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
M. King, Deputy Mayor
R. Henschell, Councillor
S. Appleyard, Councillor
J. Tirschman, Councillor
C. Michaluk, Youth Member
T. Turchyn, Resident Administrator
D. Murray, Assistant Resident Administrator

1. **MEETING CALLED TO ORDER**
Mayor B. Skinner called the meeting to order at 6:30 pm.
2. **LAND ACKNOWLEDGEMENT**
3. **ADOPTION OF THE AGENDA**
RESOLUTION 7492-06-24
J. Tirschman, M. King
Be It Resolved That the agenda be accepted as presented. **CARRIED.**
4. **CONFIRMATION OF THE MINUTES**
4.1 Special Meeting Minutes May 10, 2024
4.2 Regular Meeting Minutes of May 14, 2024
4.3 Special Meeting Minutes of May 28, 2024
RESOLUTION 7493-06-24
R. Henschell, M. King
Be It Resolved That Council accepts the following minutes of Council:
Special Meeting Minutes of May 10, 2024 as presented;
Regular Meeting Minutes of May 14, 2024 as presented; and
Special Meeting Minutes of May 28, 2024 as presented. **CARRIED.**
5. **RECEPTION OF DELEGATIONS**
5.1 **Pinawa Unplugged re: Vendor Reserved Parking**
Sue Appleyard appeared before Council to raise concerns about parking fees; and short notice of elimination of designated parking areas for vendors.
6. **ACTION REVIEW and RA Report**
6.1 **Actions** – going forward, Actions will be in Resident Administrator's report

Complete:

	May 14, 2024
#-mm-dd-yr:	
1-05-14-24	Admin to prioritize shoreline dock application (include existing and others). - complete
2-05-14-24	Admin update Burning By-law with Mayor's edit for 2nd and 3rd reading.- complete
5-05-14-24	Admin follow up with Vendor to clarify what form of commitment document would suffice for their request for multi-year land use (ie: with the understanding that LGD may need to update specifics and terms as the situation changes annually). - complete
6-05-14-24	Add New docks and potential business use to next Governance Meeting - complete
7-05-14-24	Admin review existing planned projects, current budgets and consult with rec coordinator to see if applicable for From the Ground Up Manitoba Grant opportunity. - complete
8-05-14-24	Admin inform Badminton Club of current fee schedule and standard Residential Rate - Physical Activity. - complete
9-05-14-24	Admin to investigate if Accommodation tax by-law can apply to campgrounds. Accommodation Tax by-law to be discussed at May governance meeting (include all previous correspondence, reports, other RM's by-laws and consultant report information). - complete.
10-05-14-24	Include New Housing Potential in Planning Committee Agenda on June 10 th - complete
11-05-14-24	Admin schedule Tabletop exercise with MEC for June 9 th . - complete
12-05-14-24	Mayor schedule rural student doctor for dinner visit on May 29 th - complete

	May 28, 2024
1-05-28-24	Council meet on June 3 rd to discuss Awanipark. Admin schedule a meeting with Awanipark for June 10 th . – complete
2-05-28-24	Admin update Public Works Terms of Reference as per Deputy Mayor King's comments. Complete
3-05-28-24	Admin continue to update on-going list semi-annually to maintain up-to-date information and see trends. - complete
4-05-28-24	Admin continue with dock application for existing docks and investigate public dock expansion. Inquiring to Province on approval process and timelines for additional. Add additional dock requests to next Council meeting for formal decision. - complete
5-05-28-24	Admin send contract for by-law enforcement to legal for review. Clarify where mileage point will start and end. - complete
6-05-28-24	Admin reschedule union/management meeting for June 20 th . Confirm that Public Works meeting can be held same day. (Ensure CNL attends and is regularly invited, also take recordings and document minutes. - complete
7-05-28-24	Admin to evaluate Legal RFP's and provide further information at upcoming council meeting. - complete
8-05-28-24	Admin prioritize "AECL and CNL "Strategic Discussion" items at each Council meeting to specify status of progress and plans. Council include informational notes from current standing lunch meetings at the following governance meetings. - complete
Action	Submit applications for LGD of Pinawa docks - complete
Action 4	Mayor to provide RA with minor corrections to draft burning by-law - complete
Action 8	MEC to hold emergency exercise (wildfire situation) - complete
Action 1	Advertise upcoming Fire Department Open House (include in quarterly newsletter, local bulletin board, etc.) - complete
Action 3	Admin to apply for existing dock permit, discuss at next governance to apply for additional dock permit - complete
Action 7	Have legal review Townhouse Development Agreement and admin edit typos prior to 3 rd reading. complete
Action 8	Admin arrange meeting with Awanipark Condo Corp (June 10 at 6:30pm)- complete
Action 10	Admin to share & discuss draft version of Community Center Agreement with School District Superintendent (for information only as its previously existing draft document) - complete
Action 17	Further discuss Tree Removal Policy at Public Works Meeting (Public works time requirements, if/how to promote, etc.) - complete
Action 1	Respond to Awanipark on requests with Municipal legislation rules and reschedule Awanipark meeting from May 6 th until more information is gathered. Administration prepare report on correspondence history, legal requirements, current level of service, capital infrastructure, utility ownership and management, and steps to move forward prior to meeting. - complete
Pending:	
Action	RA/PW/BI PR 211 Signs – aerial shot with measurements
Action	Staff to develop Accessibility Plan for 2024 & 2025 – public consultation required
Action	More information needed about dredging and quotes needed
Action 1	Admin prepare update organizational by-law to include Pinawa Golf Club/Committee TORs
Action 14	Discuss Garbage/ Recycling commercial (and residential) collection by-law/ policy at next governance meeting
Action 15	Admin to review all existing MOU's regarding Mutual Aid – pending – last MOU was 2013
7-2-26-24	Admin to prepare future agenda item to plan for 2024 council convention requests including previous annual attendance
8-2-26-24	Admin to inquire and confirm user group adhere to safety requirements to be on LGD insurance
4-05-14-24	Admin get additional quotes for Wilderness Edge driveway light. – waiting for quote
2-3-12-24	Admin & Planning Committee review Zoning by-law conditional/permitted uses during future review
9-3-26-24	Admin to plan potential budget surplus for potential Asset Refurbishment Reserve - Audit
69-3-26-24	Contact Lac du Bonnet PCH committee to request Shared Funding Agreement
73-3-26-24	Admin to meet with Vendors
Action 5	Finance to prepare update summary regarding Awanipark Water financials
Action 14	Include specifications regarding future Low pressure septic systems for new developments in future Zoning By-law update.

Action 15	Admin have legal review the current low pressure septic system connection "agreement letter" prior to issuing
Action 16	Admin finalize the Tree Planting RFP and investigate funding sources (Review Secondary development plan for further specifications).
3-05-14-24	Admin to check if Marina dredging can coincide with construction of new marina wall.
2-3-12-24	Admin & Planning Committee review Zoning by-law conditional/permitted uses during future review - ongoing
Action 4	Administration proceed with working with the School District on a new draft Community Center Agreement. Include project expense limit with approval process, who is "responsible", who operates & maintains, "subject to cost-share", etc.

7.

ACCOUNTS

7.1 LGD Expenses to May 31, 2024

RESOLUTION 7494-06-24

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending April 30, 2024, have been examined and found to be in order;
Therefore Be It Resolved That Cheques 20240445 to 20240680 in the amount of \$530,121.86 be approved for payment. CARRIED.

RESOLUTION 7495-06-24

R. Henschell, S. Appleyard

Whereas the accounts of the Local Government District of Pinawa for the period ending May 31, 2024, have been examined and found to be in order;
Therefore Be It Resolved That Cheques 20240681 to 20240717 in the amount of \$103,448.13 be approved for payment. CARRIED.

7.2 Financial Statement to May 31, 2024

RESOLUTION 7496-06-24

R. Henschell, S. Appleyard

Be It Resolved that Council accepts the Financial Report to May 31, 2024, as presented. CARRIED.

8.

BY-LAWS

8.1 By-law 923-2024 Outdoor Fire Risk Reduction and Controlled Burning By-law – Second Reading

RESOLUTION 7497-06-24

J. Tirschman, M. King

Be It Resolved that Council reads By-law 923-2024 Outdoor Fire Risk Reduction and Controlled Burning By-law for a second time. CARRIED

8.2 By-law 928-2024 Amend Municipal By-law Enforcement Act By-law 907-2023 Schedule "A" first reading

RESOLUTION 7498-06-24

R. Henschell, S. Appleyard

Be It Resolved That Council reads By-law 928-2024 being an amendment to Municipal Enforcement Act By-law 907-2023 Schedule "A", for a first time. CARRIED.

8.3 By-Law 929-2024 to add reserves to Tax Levy By-law – first reading

RESOLUTION 7499-06-24

R. Henschell, J. Tirschman

Be It Resolved That Council reads By-law 929-2024, being a by-law in support of the 2024 Tax Levy By-law to include additional reserves in the by-law and to amend Page 8, be read a first time. CARRIED

9.

OLD BUSINESS

9.1 AECL and CNL Strategic Discussion – no update

9.2 Marina wall replacement – Burger Boat re: marina wall replacement – advise Owner to discuss with leasee

9.3 Community Centre shared use agreement – on-going

9.4 Mayor's attendance at Ignace Conference confirmation of attendance

RESOLUTION 7500-06-24

M. King, J. Tirschman

Be It Resolved That Council confirms Mayor Skinner's attendance at the Nuclear Northwest Exploration event in Ignace on April 11th to 13th, 2024;
And Be It Resolved that all expenses be hereby approved. CARRIED.

Prior to calling item 9.5, Councillor Appleyard declared a conflict of interest removed herself from the Council Chambers until the matter was complete.

Prior to calling item 9.5e), Deputy Mayor King declared a conflict of interest removed himself from the Council Chambers until the matter was complete.

- 9.5 Land Use Agreements
- a) Food Vendors Beach
 - b) Food Vendor Suspension Bridge
 - c) Inflatable Park
 - d) Float Vendors
 - e) Houseboat Rentals

RESOLUTION 7501-06-24

R. Henschell, J. Tirschman

Be It Resolved That Council accepts the following Land Use Agreements as presented:

- a) Food Vendor LUA at Beach,
- b) Food Vendor LUA at Suspension Bridge,
- c) Inflatable Park, and
- d) Float Vendors.

CARRIED.

RESOLUTION 7502-06-24

J. Tirschman, R. Henschell

Be It Resolved that Council accepts the Memorandum of Understanding, as amended, for providing services for the operation of a houseboat rental business. CARRIED.

- 9.6 Legal Services RFP results

RESOLUTION 7503-06-24

M. King, S. Appleyard

Whereas an RFP was circulated for a contract for three years of legal services;

And Whereas proposals were received for consideration;

Therefore Be It Resolved that Council accepts the proposal submitted on behalf of Roger Gripp and Associates of D'Arcy & Deacon;

And Be It Resolved that Council authorizes the Resident Administrator to enter into an agreement for the successful proposal. CARRIED.

- 9.7 Commissionaire's Enforcement Contract

RESOLUTION 7504-06-24

R. Henschell, M. King

Whereas the Commissionaires' Service Contract has been reviewed by legal and changes recommended;

Therefore Be It Resolved that Council authorizes the Resident Administrator to sign the amended contract. CARRIED.

- 9.8 Site 35 Public Dock Use Agreement – in camera

10. NEW BUSINESS

- 10.1 Scholarship Application review - pending

- 10.2 Parade and Show and Shine/ fireworks

RESOLUTION 7505-06-24

J. Tirschman, M. King

Whereas Pinawa Birthday will be held July 19, 20 and 21, 2024;

Therefore Be It Resolved that Council approves the following:

Rental of fencing from Wallace and Wallace for the Sundial site for beer gardens;

Closure of Aberdeen Ave from Cameron to Burrows Road and Burrows Road from

Aberdeen to Willis Drive for the parade;

Closure of Willis Drive between Massey Avenue and Vanier Avenue, if required for a Show and Shine event, and

The Pinawa Lions Club Fireworks Display. CARRIED.

- 10.3 Financial Governance Best Practices webinar

RESOLUTION 7506-06-24

M. King, J. Tirschman

Be It Resolved that Council approves the registration fee and participation of the Accountant at the Municipal Administrators' Financial Governance Best Practices webinar on June 14, 2024. CARRIED.

- 10.4 Insurance coverage for Pinawa Recreation programs

RESOLUTION 7507-06-24

M. King, R. Henschell

Whereas the Pinawa Recreation Coordinator will be hosting, supporting and contracting instructors for recreation and social enhancement programs;

Therefore Be It Resolved that Council authorizes the Resident Administrator to ensure the Pinawa Recreation programming is named under the municipal liability insurance policy. CARRIED.

10.5 Insurance coverage request for Pinawa Foundation

RESOLUTION 7508-06-24

M. King, R. Henschell

Whereas the Pinawa Foundation executive has inquired about obtaining liability insurance coverage through the municipal insurance policy;

Therefore Be It Resolved that Council approves the addition of the Pinawa Foundation to the municipal liability insurance policy. CARRIED.

10.6 Storywalk installation in Ironwood Park – Deputy Mayor King and Councillor Appleyard to meet with Friends of Ironwood and Storywalk representatives.

11. CORRESPONDENCE

11.1 DFA Claim reimbursement for 2022 flooding - information

11.2 Pinawa Families for Community Growth – naming of Ball Diamond
- Proceed with process set out in Policy

11.3 Waterford Global Inc. Physician Recruitment - information

11.4 Hunter Crescent standing water concern – Refer to Development Officer for report

Prior to calling item 11.5, Deputy Mayor King declared a conflict of interest removed himself from the Council Chambers until the matter was complete.

11.5 Request for reduced locker rental rate

RESOLUTION 7509-06-24

R. Henschell, S. Appleyard

Whereas the Pinawa Parent Group Committee for Girl Guide groups rents storage space in the Community Centre;

And Whereas the Guider for 1st Pinawa Sparks, Embers, Guides and Pathfinders has, once again, requested that the rental rate be reduced from \$453.60 due to lack of fundraising participation;

Therefore Be It Resolved that Council approves the reduction of the rent for the storage space for 2024 to \$113.40 for the year. CARRIED.

12. COMMITTEE REPORTS

RESOLUTION 7510-06-24

R. Henschell, J. Tirschman,

Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee	✓	
12.02	Public Works Committee		✓
12.03	Protective Services Committee	✓	
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee	✓	
12.06	Community Health Committee	✓	
12.07	Recreation Facilities Committee	✓	
12.08	Pinawa Public Library Committee	✓	
12.09	Arena Board Committee		✓
12.10	Cemetery Committee		✓
12.11	Community Futures Winnipeg River		✓
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee	✓	
12.14	Handi-Van Committee	✓	
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.		✓
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)	✓	
12.19	North Eastman Municipal Forum		✓
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓
12.22	Pinawa Golf and Country Club	✓	

CARRIED.

RESOLUTION 7511-06-24

R. Henschell, M. King

Be It Resolved that Council authorizes the Resident Administrator to sign the annual Handi Van Service Agreement for 2024. CARRIED.

13. ADDITIONS - None

14. ACTION LIST

RESOLUTION 7512-06-24

M. King, J. Tirschman

Be it Resolved that the LGD of Pinawa Staff action the following items:

Action 1	Include action list update in "RA Report" as separate document on meeting agendas going forward
Action 2	Confirm Dock discussion is on June 25 Governance Meeting Agenda
Action 3	Future Budget: Consider what should be included in "Legal" line item
Action 4	Update Burning By-law to include reference to Fire Chief enacting "back country ban" in accordance with provincial restrictions (ORV's and hiking, any use). Include Map. Also update Enforcement by-law to include fine.
Action 5	Admin evaluate fine for feeding deer on enforcement by-law for second reading at next Council Meeting.
Action 6	Admin consult with Wilderness Edge to confirm in writing that Burger Boat will be moved prior to Marina Wall repair work.
Action 7	Update Houseboat's Vendor agreement. Correct grammar error. Include fee to be same as 2021 rate (which was previous lower rate).
Action 8	Rec Coordinator confirm or establish policy/procedure for program standards to ensure they comply with current insurance coverage provisions.
Action 9	M. King and S. Appleyard arrange a meeting with the library board and friends of the ironwood to finalize agreement for the Storywalk going forward.
Action 10	Discuss Storywalk installation at Public Works meeting to get more information on time and resources that could be involved.
Action 11	Admin review naming request and if it meets requirements of current policy. Follow up with requestor on how they want to advertise for public input.
Action 12	Admin consult with Building Inspector on history of construction around 20 hunter, grading plans and how drainage has been impacted.
Action 13	Add Front yard fencing/garden (From planning committee meeting) to list of potential large zoning by-law changes that could be included at a future public forum.
Action 14	J. Tirschman arrange meeting with Fire Chief to MEDIP Funding
Action 15	Add copy of SNAP document to Planning section of LGD website
Action 16	Public Works assess beaver dam at ACT prior to Public Works Committee discussion.
Action 17	Mayor to confirm and arrange meeting for July 30 @ 3PM with CNSC and have Public Meeting @ 6:30PM

CARRIED.

15. IN CAMERA

RESOLUTION 7513-06-24

M. King, R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:27 p.m. to discuss the following in-camera item(s):

Legal.

CARRIED.

RESOLUTION 7514-06-24

M. King, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:20 p.m. CARRIED.

RESOLUTION 7515-06-24

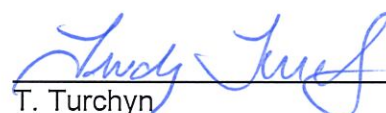
M. King, J. Tirschman


Be It Resolved that Council approves the salary increase for the Resident Administrator as per the recommendation of the Human Resource Committee. CARRIED.

16. ADJOURNMENT

Motion to adjourn at 10:23 p.m.

Moved by S. Appleyard


T. Turchyn
Resident Administrator


B. Skinner
Mayor