

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON APRIL 16, 2024 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

- B. Skinner, Mayor
- M. King, Deputy Mayor (Online Video Call – Joined 7:30pm)
- R. Henschell, Councilor
- S. Appleyard, Councilor
- J. Tirschman, Councilor
- T. Turchyn, Resident Administrator
- D. Murray, Assistant Resident Administrator

1. **MEETING CALLED TO ORDER**
Mayor B. Skinner called the meeting to order at 6:41 pm.

2. **LAND ACKNOWLEDGEMENT**

3. **ADOPTION OF THE AGENDA**
RESOLUTION 7439A-04-24
R. Henschell, J. Tirschman
Be It Resolved That the agenda be accepted with the following additions:
10.9 MPI Speed Display Sign Program
11.8 Request to waive Town Market set up/take down charges
CARRIED

4. **CONFIRMATION OF THE MINUTES**
4.1 **Regular Meeting Minutes of March 12, 2024**
RESOLUTION 7440A-04-24
R. Henschell, J. Tirschman
Be It Resolved That Council accepts the March 12, 2024 regular minutes of Council as amended.
CARRIED

4.2 **Governance Meeting Minutes of March 26, 2024**
TABLED

4.3 **Special Meeting Minutes of April 8, 2024**
TABLED

5. **RECEPTION OF DELEGATIONS**
5.1 Jeremy & Pierre Faure attended the meeting to present information and make requests regarding the long term goals for Voyageur Houseboats. They requested a follow-up meeting for September.
Referred to Administration for further information on requests.
5.2 Bonnie Minnick attended the meeting to inquire about general tree dead-fall and potential fire hazard concerns.
Information received.

6. **ACTION REVIEW and RA Report**

6.1 **Actions**
Complete:

March 12, 2024	
Action 2	Admin & Planning Committee review Zoning by-law conditional/permitted uses during future review – referred to Planning
Action 3	Mayor to provide revisions to update burning by-law
Action 4	Admin to communicate with Awanipark Condo Board regarding water services status – meeting requested by Awanipark Condo Corp. tentative date established
Action 5	Admin to get consultant quote for analysis of fees for seasonal vendors - complete
Action 6	Admin to finalize Accommodation Tax By-law for 1 st reading at next meeting - complete
Action 7	Admin to include proposed updates to cemetery fees in upcoming fee schedule update - completed
Action 8	Admin to prepare information to discuss Family Swim at next governance meeting - completed
Action 10	Admin to get further information from Development Officer regarding Development Agreement Completion - complete
Action 11	Admin to create Asset Renewal Program Reserve By-law for upcoming meeting - complete

Action 17	ARA to prepare report on traffic signage by-law for next governance meeting - complete
	March 26, 2024
Action 55	Admin staff to arrange meeting with Way To Go Consultant and Council - seasonal trailer fees – notice provided
Action 56	Admin staff to arrange meeting with consultant & campground owners – notice provided
Action 57	Make changes to Accommodation Tax By-law & prepare for first reading at next meeting - complete
Action 58	Prepare letter to Chamber of Commerce regarding Accommodation Tax - complete
Action 59	Update & review Recreation Strategic Plan for next Council meeting - complete
Action 64	Mayor to invite B. Wilcox (CNL) to present in-situ information – date set
Action 66	Mayor to invite CNSC to discuss technical analysis of in-situ – Fall 2024 or sooner
Action 67	Mayor to request meeting with Hydro and Minister of Finance – meeting in works
Action 68	Respond to Pinawa Chamber of Commerce letter, indicating consultants are being hired - complete
Action 70	Prepare List of WSB Projects for Resolution at next Council meeting - complete
Action 71	Check if Aberdeen lighting is included in Budget – included in budget
Action 72	Schedule Special Meeting for April 8 at 6:15 pm - complete
Action 74	Add Tree Removal Policy to next Council meeting Agenda - complete

Pending:

Action	RA/PW/BI PR 211 Signs – aerial shot with measurements
Action	Submit applications for LGD of Pinawa docks
Action	Staff to develop Accessibility Plan for 2024 & 2025 – public consultation required
Action	More information needed about dredging and quotes needed
Action 1	Admin prepare update organizational by-law to include Pinawa Golf Club - November
Action 4	Mayor to provide RA with minor corrections to draft burning by-law - pending
Action 8	RA to investigate scheduling emergency exercise (wildfire situation)
Action 14	Discuss Garbage/ Recycling commercial (and residential) collection by-law/ policy at next governance meeting
Action 15	Admin to review all existing MOU's regarding Mutual Aid - pending
7-2-26-24	Admin to prepare future agenda item to plan for 2024 council convention requests including previous annual attendance
8-2-26-24	Admin to inquire and confirm user group adhere to safety requirements to be on LGD insurance
12-2-26-24	Admin & PW to get more quotes for updated Landfill Plan as per auditor requirements
13-2-26-24	Admin to issue RFP for 3 year legal services
Action 9	Admin to plan potential budget surplus for potential Asset Refurbishment Reserve
Action 63	Mayor to Draft a formal notification to Committee regarding Splash pad
Action 69	Contact Lac du Bonnet PCH committee to request Shared Funding Agreement
Action 73	Admin to meet with Vendors

7.

ACCOUNTS

7.1 LGD Expenses to March 31, 2024

RESOLUTION 7441-04-24

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending March 31, 2024, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20240265 to 20240444 in the amount of 735,546.59 be approved for payment. CARRIED

7.2 Preliminary 2023 Financial Report

RESOLUTION 7442-04-24

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the Preliminary Financial Report to December 31, 2023, as presented. CARRIED

7.3 Financial Report to March 31, 2024 (budget numbers not included)

RESOLUTION 7443-04-24

R. Henschell, J. Tirschman

Be It Resolved That Council accepts the Financial Report from January 1, 2024 to March 31, 2024, as presented. CARRIED

8.

BY-LAWS

8.1 By-law 923-2024 Outdoor Fire Risk Reduction and Controller Burning By-law – First and Second Reading - TABLED

8.2 By-Law 924-2024 Create Mitigation and Preparedness Reserve – First and Second Reading

RESOLUTION 7444-04-24

R. Henschell, S. Appleyard

Be It Resolved That Council reads By-law 924-2024 to create a Mitigation and Preparedness Reserve, for a first time. **CARRIED**

RESOLUTION 7445-04-24

R. Henschell, J. Tirschman

Be It Resolved That Council reads By-law 924-2024 to create a Mitigation and Preparedness Reserve, for a second time. **CARRIED**

8.3 By-Law 925-2024 Tax Levy and Financial Plan – Second and Third Readings

RESOLUTION 7446-04-24

J. Tirschman, R. Henschell

Be It Resolved that Council reads By-law 925-2024, being the 2024 Tax Levy and Financial Plan By-law for a second time. **CARRIED**

RESOLUTION 7447-04-24

R. Henschell, J. Tirschman

Be It Resolved that Council reads By-law 925-2024, being the 2024 Tax Levy and Financial Plan By-law for a third and final time.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			
M. King	✓			
S. Appleyard	✓			
J. Tirschman	✓			

CARRIED

8.4 By-Law 926-2024 Create Asset Renewal Reserve

RESOLUTION 7448-04-24

S. Appleyard, R. Henschell

Be It Resolved that Council reads By-law 926-2024, being a by-law for the creation of an Asset Renewal Reserve, for a first time. **CARRIED**

RESOLUTION 7449-04-24

R. Henschell, S. Appleyard

Be It Resolved that Council reads By-law 926-2024, being a by-law for the creation of an Asset Renewal Reserve, for a second time. **CARRIED**

8.5 By-Law 927-2024 Development Agreement for Barkman Townhouses

RESOLUTION 7450-04-24

J. Tirschman, R. Henschell

Be It Resolved that Council reads By-law 927-2024, for the entering into of a Development Agreement for Townhouses at 31 Burrows Road and 25 Massey Avenue, for a first time as amended. **CARRIED**

RESOLUTION 7451-04-24

R. Henschell, J. Tirschman

Be It Resolved that Council reads By-law 927-2024, for the entering into of a Development Agreement for Townhouses at 31 Burrows Road and 25 Massey Avenue, for a second time as amended. **CARRIED**

9.

OLD BUSINESS

9.1 Marina Wall Replacement – extension requested - TABLED

9.2 Awanipark request for meeting

RESOLUTION 7452-04-24

J. Tirschman, R. Henschell

Be It Resolved that Council schedules a meeting with the Awanipark Condo Board, for May 6, 2024. **CARRIED**

9.3 2024 Fee Schedule – Adopt by Resolution

RESOLUTION 7453-04-24

J. Tirschman, R. Henschell

Be It Resolved that Council approves the 2024 Fee Schedule as amended.

CARRIED

9.4 Pinawa Unplugged – Development Agreement – Resolution for Phase 1 completion

With reference to agenda item 9.4, Councillor S. Appleyard, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

RESOLUTION 7454-04-24

J. Tirschman, R. Henschell

Whereas the LGD of Pinawa entered into a Development Agreement with Pinawa Unplugged for development of Lot 2, Plan 32493 Roll 16965;

And Whereas the former RA, the Development Officer and Council agree that the zoning conditions have been met for Phase 1 of the Development Agreement;

Therefore Be It Resolved that Council approves the release of the Certificate of Completion for Phase 1 of Development Agreement. CARRIED

9.5 Consultant Process for evaluation of Seasonal Trailer Fees

With reference to agenda item 9.5, Councillor R. Henschell, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

Discussion Held. Action #9 set for Administration.

9.6 Consultant Quote for review of all Vendor Fees

With reference to agenda item 9.6, Councillor S. Appleyard, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

RESOLUTION 7455-04-24

J. Tirschman, R. Henschell

Whereas Way To Go Consulting has submitted rates for preparing a report to independently recommend annual fees for Vendors who operate on municipal land through Memoranda of Understanding or Land Use Agreements;

Therefore Be It Resolved that Council authorizes the Resident Administrator to contract with Way To Go Consulting to a maximum of \$3,000 plus taxes to prepare a report to recommend annual fees to charge for Vendors on municipal property. CARRIED

9.7 Draft Community Centre Agreement - Discussion Held. Action #10 set for Administration.

9.8 Strategic Plan Items 2.2 and 2.3 – Terms of Reference for Committees

Discussion Held. Action #11 set for Administration.

9.9 Local Emergency Response Control Group requirements - Discussion Held. Action #4 set for Administration.

9.10 Water Services Board – 5 Year project list

Action #12 set for Administration. Referred to Public Works Committee.

9.11 MB Trails Grant Signage for walking paths – funding agreement

RESOLUTION 7456-04-24

S. Appleyard, R. Henschell

Be it Resolved that Council authorizes the Mayor and/or RA to sign the MB Trails Grant funding agreement for pathway signage. CARRIED

9.12 Low Pressure septic system – Aberdeen – Draft agreement

RESOLUTION 7457-04-24

J. Tirschman, R. Henschell

Be It Resolved that Council approves the installation of a low pressure septic system for Lot 19-2-50416 at 75 Aberdeen Ave on the following conditions:

1. That an Agreement be entered into for the landowners to acknowledge full responsibility for the low pressure septic system and connection to the mainline along Cameron Road;
2. That the owner provide a copy of license or written waiver for license from Manitoba Environment and all other applicable licence/ permits.
3. That, if future development of the public road is required, the LGD of Pinawa will not be responsible for issues related to disturbance of the ground.

CARRIED

9.13 Adoption of Recreation and Culture Strategic Plan

RESOLUTION 7458-04-24

S. Appleyard, J. Tirschman

Whereas Council has reviewed the Recreation and Culture 2024 to 2026 Strategic Plan;

Therefore Be It Resolved that Council accepts the Recreation and Culture 2024 to 2026 Strategic Plan as presented. CARRIED

9.14 Draft Letter of Understanding for Vacation limit change - Moved to In-Camera

9.15 Pool House Replacement update and upgrades for opening for 2024

Previous replacement estimate received.

9.16 MEDIP funding agreement for signing

RESOLUTION 7459-04-24

J. Tirschman, R. Henschell

Be It Resolved that Council authorizes the Mayor and RA to sign the MEDIP funding agreement for Fire Department projects. CARRIED

10.

NEW BUSINESS

10.1 SCBA's for Fire Department

RESOLUTION 7460-04-24

J. Tirschman, S. Appleyard

Whereas the Fire Department has submitted a request for purchase of two full sets of SCBAs, tanks and rechargeable batteries;

Therefore Be It Resolved that Council approves the purchase in the amount of \$28,025.09 for said equipment. CARRIED

10.2 AMM June District Meeting June 18, 2024 in Lac du Bonnet

Information Received.

10.3 MMSM Draft Transition Plan – recycling - Information Received.

10.4 Tree Planting RFP - Action #16 set for Administration.

10.5 Tree Removal Policy - Referred to Public Works and Fire Department.

10.6 Recreation Coordinator – Resolution

RESOLUTION 7461-04-24

S. Appleyard, J. Tirschman

Whereas interviews have been conducted for the Recreation Coordinator position;

Therefore Be It Resolved that Council approves the hiring of Madison Backer as the Recreation Coordinator starting May 6, 2024. CARRIED

10.7 Pinawa Public Library Board – New board member appointment

RESOLUTION 7462-04-24

S. Appleyard, R. Henschell

Whereas the Pinawa Public Library has the appointment of a new member to the Pinawa Public Library Board;

Therefore Be It Resolved that Council approves the appointment of Chris Fehr to the Library Board. CARRIED

10.8 New MOU for Twenty-One Ventures (Hoopla Island) – In Progress, no updates.

10.9 MPI Speed Display Sign Program

Action #19 set for Administration.

11.

CORRESPONDENCE

11.1 MB Association of Senior Communities meeting for Age Friendly Communities

11.2 Environment and Climate Change – recycling rebate Part 2-2023

11.3 Pinawa Lions Club request for permit for Annual Pinawa Birthday Weekend and time commitment from Public Works

RESOLUTION 7463-04-24

R. Henschell, J. Tirschman

Whereas The Lions Club will be holding a celebration of their 60th birthday on Pinawa Birthday weekend;

Therefore Be It Resolved that Council approves the following commitments:

1. To pay the expense for renting the portable fencing for the social at the Sundial;
2. Support for the launching of fireworks, weather permitting;
3. Public Works assistance to set up and take down the portable fencing;
4. Public Works assistance to pick up and return tables and chairs and the stage from Lac du Bonnet;
5. Collection of garbage during the weekend.

CARRIED

11.4 Street Lighting Request for PR 211 and PR 520

Action #20 set for Administration.

11.5 Pinawa Secondary School Graduation Ceremony

11.6 Request for access to roll parcel polygons for white-tail deer study

11.7 Request for seasonal speed bumps on Willis Drive

Action #21 set for Administration.

11.8 Pinawa Town Market request for waiving set up/take down fees

RESOLUTION 7464-04-24

R. Henschell, S. Appleyard

Whereas Pinawa Town Markets are held four times per year at the Community Centre and the entry fee is donated to charity and food is collected for the regional Food Bank,

Therefore Be It Resolved that Council waives the setup/takedown fees for the Pinawa Town Markets for 2024.

CARRIED

12.

COMMITTEE REPORTS

RESOLUTION 7465-04-24

J. Tirschman, S. Appleyard

Be It Resolved That the following Committee Reports be received:

CARRIED

	Committee	Received	No Report
12.01	Planning Committee	✓	
12.02	Public Works Committee	✓	
12.03	Protective Services Committee	✓	
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee	✓	
12.06	Community Health Committee	✓	
12.07	Recreation Facilities Committee	✓	
12.08	Pinawa Public Library Committee	✓	
12.09	Arena Board Committee	✓	
12.10	Cemetery Committee	✓	
12.11	Community Futures Winnipeg River	✓	
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee		✓
12.14	Handi-Van Committee	✓	
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.		✓
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)		✓
12.19	North Eastman Municipal Forum	✓	
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓
12.22	Pinawa Club	✓	

13.

ADDITIONS – none

14.

ACTION LISTING

RESOLUTION 7466-04-24

S. Appleyard, J. Tirschman

Be It Resolved that the LGD of Pinawa Staff action the following items:

Action 1	Advertise upcoming Fire Department Open House (include in quarterly newsletter, local bulletin board, etc.)
Action 2	Councilor to arrange in person meeting to discuss LGD stance on status of Splash Pad Project before April 30, 2024 Governance Meeting
Action 3	Admin to apply for existing dock permit, discuss at next governance to apply for additional dock permit
Action 4	Administration to arrange discussion with Municipal Emergency Coordinator at next governance meeting
Action 5	Finance to prepare update summary regarding Awanipark Water financials
Action 6	Burning By-Law to be reviewed by Fire Chief prior to future reading (include permit details, trail closing, etc.)
Action 7	Have legal review Townhouse Development Agreement and admin edit typos prior to 3 rd reading.
Action 8	Admin arrange meeting with Awanipark Condo Corp (May 6 th at 6:30pm, Lewis Center?)
Action 9	Admin to direct consultant for Vendor & Seasonal Campground Fee Analysis to meet with Campground & Vendor Fee owners prior to finalizing report
Action 10	Admin to share & discuss draft version of Community Center Agreement with School District Superintendent (for information only as its previously existing draft document)
Action 11	Prepare to include one Committee "review" (Analyzing/clarifying Terms of Reference, responsibilities, etc.) at each Governance meeting as a part of overall review of all committees.
Action 12	Admin to prepare 5 Year project list for submissions to WSB after analysis of previous projects and reports. (Discuss including potential Cement Water line replacement at upcoming Public Works Meeting)
Action 13	Finance prepare project codes for separate expenses related to Trails Grant & Pinawa Birthday
Action 14	Include specifications regarding future Low pressure septic systems for new developments in future Zoning By-law update.
Action 15	Admin have legal review the current low pressure septic system connection "agreement letter" prior to issuing
Action 16	Admin finalize the Tree Planting RFP and investigate funding sources (Review Secondary development plan for further specifications).
Action 17	Further discuss Tree Removal Policy at Public Works Meeting (Public works time requirements, if/how to promote, etc.)
Action 18	Prepare onboarding information prior to new Recreation Coordinator start date
Action 19	Admin to apply for free MPI speed Display sign program – Deadline May 3
Action 20	Admin to investigate total capital and operation costs for potential highways street light
Action 21	Refer speed bump request to Planning Committee (Admin inform requestor of status)
Action 22	PCDC committee consider potential grants to cover costs of community events held at community center
Action 23	Deputy Mayor to arrange and establish future Recreation Facilities meeting
Action 24	Add Pinawa Club to regular Committee reports on Council meeting Agendas

CARRIED

15.

IN CAMERA

RESOLUTION 7467-04-24

J. Tirschman, S. Appleyard

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 10:08 p.m. to discuss the following in-camera item(s):

Legal and
Personnel

CARRIED

RESOLUTION 7468-04-24

J. Tirschman, S. Appleyard

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:20 p.m.

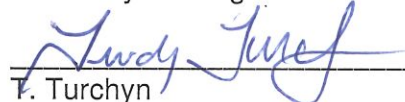
CARRIED

16.

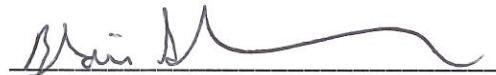
ADJOURNMENT

Motion to adjourn at 10:20 p.m.

Moved by M. King


T. Turchyn

Resident Administrator



B. Skinner
Mayor