

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON JULY 9, 2024 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor  
M. King, Deputy Mayor  
R. Henschell, Councillor  
S. Appleyard, Councillor  
J. Tirschman, Councillor  
T. Turchyn, Resident Administrator  
D. Murray, Assistant Resident Administrator  
C. Stanley, Accountant for Accounts Item 7.3

1. **MEETING CALLED TO ORDER**

Mayor B. Skinner called the meeting to order at 6:30 pm.

2. **LAND ACKNOWLEDGEMENT**

3. **ADOPTION OF THE AGENDA**

RESOLUTION 7519-07-24

R. Henschell, J. Tirschman

Be It Resolved That the agenda be accepted with the following additions:

9.13 Development Agreement for Utilities

10.8 Quote for Server for MuniWare

10.9 Recreation Use of LGD Facilities

And Be It Resolved that the agenda be varied to allow the following items to be heard at the beginning of the meeting:

7.3 Draft 2023 Audited Financial Statement and Council Decision Report for Surplus

10.8 Quote for Server for MuniWare.

CARRIED.

7. **ACCOUNTS**

4.3 Draft 2023 Audited Financial Statement and Council Decision Report for Surplus – C. Stanley presented a Council Decision Report regarding the 2023 General Operating Surplus Funds.

RESOLUTION 7520-07-24

J. Tirschman, R. Henschell

Whereas the annual audit shows a surplus of funds for the year ending December 31, 2023;

Therefore Be It Resolved That Council approves the following journal entries be made to allocate 2023 surplus funds to the following reserves:

\$200,000 to Asset Renewal Reserve Fund.

10. **NEW BUSINESS**

10.8 Quote for Server for MuniWare

RESOLUTION 7521-07-24

R. Henschell, M. King

Whereas the current computer server for the LGD of Pinawa Administration Building has reached maximum capability and is no longer able to accept updates for MuniWare software;

And Whereas tax records must be entered manually and payroll cannot properly calculate deductions without a new server;

Therefore Be It Resolved that Council authorizes the Resident Administrator to order a new server dedicated for the MuniWare program, from the LGD of Pinawa IT support company, at a cost of \$8,068.00 plus tax.

CARRIED.

4. **CONFIRMATION OF THE MINUTES**

4.1 Variance Hearing Minutes of April 30, 2024

4.2 Special Meeting Minutes May 28, 2024

4.3 Regular Meeting Minutes of June 11, 2024

4.4 Special Meeting Minutes of June 20, 2024

4.5 Governance Meeting Minutes of June 25, 2024 – not available

RESOLUTION 7522-07-24

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the following minutes of Council:

Variance Hearing Minutes of April 30, 2024 as presented;

Special Meeting Minutes of May 28, 2024 as presented;

Regular Meeting Minutes of June 11, 2024 as amended; and

Special Meeting Minutes of June 20, 2024 as presented.

CARRIED.

5. **RECEPTION OF DELEGATIONS**

5.1 Pinawa Unplugged re: Vendor Reserved Parking  
Sue Appleyard appeared before Council to raise concerns about parking fees; and short notice of elimination of designated parking areas for vendors.

6. **RA REPORT AND ACTION REVIEW - presented**

7. **ACCOUNTS**

7.1 LGD Expenses to June 30, 2024

RESOLUTION 7523-07-24

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending June 30, 2024, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20240718 to 20240845 in the amount of \$213,788.15 be approved for payment. **CARRIED.**

7.2 Financial Statement to June 30, 2024

RESOLUTION 7524-07-24

R. Henschell, J. Tirschman

Be It Resolved that Council accepts the Financial Report to June 30, 2024, as presented. **CARRIED.**

8. **BY-LAWS**

8.1 By-law 923-2024 Outdoor Fire Risk Reduction and Controlled Burning By-law –Third Reading

RESOLUTION 7525-07-24

J. Tirschman, M. King

Be It Resolved that Council reads By-law 923-2024 being an Outdoor Fire Risk Reduction and Controlled Burning By-law for a third and final time. **CARRIED.**

	In Favour	Opposed	Abstained	Absent
B. Skinner	X			
R. Henschell	X			
M. King	X			
S. Appleyard	X			
J. Tirschman	X			

8.2 By-law 928-2024 Amend Municipal By-law Enforcement Act By-law 907-2023 Schedule "A" second reading

RESOLUTION 7526-07-24

M. King, R. Henschell

Be It Resolved That Council reads By-law 928-2024 being an amendment to Municipal Enforcement Act By-law 907-2023 Schedule "A", for a second time. **CARRIED.**

By-law 928-2024 Amend Municipal By-law Enforcement Act By-law 907-2023 Schedule "A" third reading

RESOLUTION 7527-07-24

M King, R. Henschell

Be It Resolved That Council reads By-law 928-2024 being an amendment to Municipal Enforcement Act By-law 907-2023 Schedule "A", for a third and final time. **CARRIED.**

	In Favour	Opposed	Abstained	Absent
B. Skinner	X			
R. Henschell	X			
M. King	X			
S. Appleyard	X			
J. Tirschman	X			

8.3 By-Law 930-2024 Municipal Services for Awanipark – first reading

RESOLUTION 7528-07-24

R. Henschell, J. Tirschman

Whereas Awanipark Bareland Condominium Development has been granted infrastructure maintenance services by past Councils for their common elements;

And whereas the unit owners pay taxes on their assessable property;

Therefore Be It Resolved That Council reads By-law 930-2024, being a by-law to provide specified municipal services to the Awanipark Bareland Condominium Development, for a first time. **CARRIED.**

9.

**OLD BUSINESS**

9.1 AECL and CNL Strategic Discussion – Mayor reported on status

9.2 Marina wall replacement – RFP issued for Engineer/Management Services

9.3 Community Centre shared use agreement – determine which repairs will be organized by which entity

9.4 Resolution for Scholarship Recipient

RESOLUTION 7529-07-24

M. King, R. Henschell

Whereas submissions were received for the 2024 Post Secondary Scholarship given out by the LGD of Pinawa;

Therefore Be It Resolved that Council awards the 2024 Scholarship to Halaina Ilagan.

CARRIED.

9.5 Letter of Understanding to Collective Agreement

RESOLUTION 7530-07-24

J. Tirschman, R. Henschell

Whereas the Union has agreed to a Letter of Understanding to allow for an increase in vacation leave for new employees;

Therefore Be It Resolved that Council approves signing of the Letter of Understanding as

presented.

CARRIED.

9.6 CET Position Posting – discuss at Union/Management meeting

9.7 Story Walk installation in Ironwood Park

RESOLUTION 7531-07-24

M. King, R. Henschell

WHEREAS Council agrees the installation of Storywalk signposts is consistent with the Pinawa Development Plan;

AND WHEREAS the temporary installation of Storywalk was highly successful and celebrated by the community;

AND WHEREAS the Council recognizes that Storywalk serves as an attraction in the park, promoting physical activity and literacy for people of all ages;

AND WHEREAS a permanent lending library has already been installed near the marina as part of the first edition of the Storywalk;

AND WHEREAS a meeting was held between the Library Board and the Friends of the Ironwood Trail and agreement was reached;

THEREFORE, BE IT RESOLVED THAT the Council authorizes the installation of permanent wooden signs for Storywalk in Ironwood Park;

AND BE IT FURTHER RESOLVED THAT the LGD of Pinawa authorizes the Public Works Manager to allocate resources to assist in the installation of the posts;

AND BE IT FURTHER RESOLVED THAT the Friends of the Ironwood Trail shall be invited to assist on site selection of the story board posts;

AND BE IT FURTHER RESOLVED that the Storywalk Committee are responsible for maintenance of the signs.

CARRIED.

9.8 Designated parking area request by Float Vendors – Admin to offer terms to Vendors

9.9 Hunter Crescent standing water concern – report from Development Officer

9.10 Terms of Reference for Public Works and Finance Committees - ongoing

9.11 Draft RFP for Development of Tree Planting Plan – ready for advertising

Prior to calling item 9.12, Deputy Mayor King and Councillor Appleyard declared conflicts of interest and removed themselves from the Council Chambers until the matter was complete.

9.12 Resolution for MOU fee reduction for Voyageur Houseboats

RESOLUTION 7532-07-24

J. Tirschman, R. Henschell

Be It Resolved that Council approves a Memorandum of Understanding fee of \$1,000.00 for Voyageur Houseboats for 2024 plus one marina space fee.

CARRIED.

9.13 Development Agreement for Utilities

RESOLUTION 7533-07-24

R. Henschell, M. King

Be It Resolved that Council authorizes the Resident Administrator to enter into a Development Agreement with Kent and Kari Schiltroth for connection of their water and low pressure sewer system to the LGD of Pinawa mainlines.

CARRIED.

10.

**NEW BUSINESS**

10.1 Insurance Coverage for Fogging Contractor

RESOLUTION 7534-07-2024

M. King, R. Henschell

Whereas a licensed pesticide applicator is available to perform fogging for mosquitos for Public Works;

Therefore Be It Resolved that Council authorizes the Resident Administrator to add the contractor to the LGD of Pinawa insurance policy for pesticide application for 2024.

CARRIED.

10.2 Mastercard for PW Manager

RESOLUTION 7535-07-2024

J. Tirschman, R. Henschell

Whereas the Public Works Manager requires access to a LGD of Pinawa Mastercard for purchasing materials and supplies for Public Works;

Therefore Be It Resolved that Council authorizes the Resident Administrator to arrange for a Mastercard for John Amos.

CARRIED.

10.3 Reschedule September 10<sup>th</sup> Council Meeting due to MMAA Conference

RESOLUTION 7536-07-2024

M. King, J. Tirschman

Whereas the September 10<sup>th</sup> council meeting conflicts with the Manitoba Municipal Administrators Association annual conference.

Therefore Be It Resolved that the September regular council meeting date be moved to September 17, 2024;

And Be It Further Resolved that the September 24, 2024 Governance Council meeting is cancelled.

CARRIED.

10.4 FCM Funding for Tree Planting – apply for grant

10.5 Awanipark Pilot project for garbage disposal

RESOLUTION 7537-07-2024

R. Henschell, J. Tirschman

Whereas efficiencies for Public Works employees can be achieved through placement of a contractor’s bulk bear-proof waste bin at Awanipark;

Therefore Be It Resolved that Council approves a pilot project to be carried out which includes the expense for a monthly bin rental and contractor fees for emptying the bin at the Pinawa Landfill.

CARRIED.

10.6 Canadian Association of Fire Chief Awards – make recommendation

10.7 Future Pinawa Birthday Weekends – refer to Governance meeting

10.8 Quote for Server for MuniWare – refer to Res. 7521-07-2024

10.9 Recreation Use of LGD Facilities

RESOLUTION 7538-07-2024

M. King, R. Henschell

Be It Resolved that Council accepts the Recreation Use of LGD of Pinawa Facilities Policy.

CARRIED.

11.

**CORRESPONDENCE - none**

12.

**COMMITTEE REPORTS**

RESOLUTION 7539-07-24

M. King, J. Tirschman,

Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee		✓
12.02	Public Works Committee		✓
12.03	Protective Services Committee		✓
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee		✓
12.06	Community Health Committee		✓
12.07	Recreation Facilities Committee		✓
12.08	Pinawa Public Library Committee	✓	
12.09	Arena Board Committee	✓	
12.10	Cemetery Committee		✓
12.11	Community Futures Winnipeg River	✓	
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee		✓
12.14	Handi-Van Committee		✓

12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.		✓
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)		✓
12.19	North Eastman Municipal Forum		✓
12.20	Whiteshell Laboratories Community Regeneration Partnership		✓
12.21	Whiteshell Laboratories Public Liaison Committee		✓
12.22	Pinawa Golf and Country Club	✓	

CARRIED.

13. **ADDITIONS**  
None

14. **ACTION LIST**  
RESOLUTION 7540-07-24  
M. King, R. Henschell

Be it Resolved that Council adopts Action List as presented:

Action 1	Admin to follow up with Real Estate Services manager/director to insist they respond to LGD inquiries
Action 2	Admin draft resolution for for priorities for MEDIP Funding
Action 3	Admin revise formatting (page and section numbering) for Burning By-law prior to signing.
Action 4	Admin send First reading of Awanipark By-law to legal for review. Confirm liability of municipal work on private property.
Action 5	Admin coordinate A/V equipment for AECL community center presentation.
Action 6	Admin advise with the Union regarding that council does not support CET position in union
Action 7	Admin provide float vendors with parking passes that they can sell for cash on site.
Action 8	Admin consult with vendors to a separate agreement outside of land use agreement for "pre-arranged parking spots on weekend" option. Using designated limited loop area that they are responsible to manage, the LGD will provide specific tickets. (Start with 30 spots-X3 to ensure no spots are left open, increase spots as more statistics are provided).
Action 9	Admin direct Development Officer to enforce drainage infractions
Action 10	Admin prepare update lot grade by-law to include landscaping permit
Action 11	PW Manager review Development Agreement for utilities
Action 12	Admin contact FCM to discuss potential Tree Planting grant options
Action 13	Admin move Future Pinawa Birthday discussion to next Governance Meeting
Action 14	Admin participate in HAF2 webinar in July to prepare for re-application

CARRIED.

15. **IN CAMERA**  
RESOLUTION 7541-07-24  
M. King, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:23 p.m. to discuss the following in-camera item(s):

Legal.

CARRIED.


RESOLUTION 7542-07-24  
M. King, S. Appleyard

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:27 p.m.

CARRIED.

16. **ADJOURNMENT**  
Motion to adjourn at 9:27 p.m.  
Moved by M. King

  
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T. Turchyn  
Resident Administrator

  
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B. Skinner  
Mayor