

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MARCH 12, 2024 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor  
M. King, Deputy Mayor  
R. Henschell, Councilor  
S. Appleyard, Councilor  
J. Tirschman, Councilor  
T. Turchyn, Resident Administrator  
D. Murray, Assistant Resident Administrator

1. **MEETING CALLED TO ORDER**  
Mayor B. Skinner called the meeting to order at 6:33 pm.
2. **LAND ACKNOWLEDGEMENT**
3. **ADOPTION OF THE AGENDA**  
RESOLUTION 7414-03-24  
R. Henschell, J. Tirschman  
Be It Resolved That the agenda be accepted as presented. CARRIED
4. **CONFIRMATION OF THE MINUTES**
  - 4.1 **Governance Meeting Minutes of January 23, 2024**  
RESOLUTION 7415-03-24  
R. Henschell, J. Tirschman  
Be It Resolved That Council accepts the January 23, 2024 governance minutes of Council as amended. CARRIED
  - 4.2 **Regular Meeting Minutes of February 13, 2024**  
RESOLUTION 7416-03-24  
R. Henschell, J. Tirschman  
Be It Resolved That Council accepts the February 13, 2024 regular minutes of Council as presented. CARRIED
  - 4.3 **Governance Meeting Minutes of February 26, 2024**  
RESOLUTION 7417-03-24  
R. Henschell, S. Appleyard  
Be It Resolved That Council accepts the February 26, 2024 governance minutes of Council as amended. CARRIED
5. **RECEPTION OF DELEGATIONS**
  - 5.1 Giuliano Sanipelli attended the meeting to request Public Works remove weed infested soil from the Community Gardens.  
Referred to Public Works Committee
  - 5.2 Al Shrupka, owner/developer of Deer Ridge attended the meeting to discuss rezoning of the property.  
Information received
6. **ACTION REVIEW and RA Report**
  - 6.1 **Pinawa Golf and Country Club Board of Directors**  
RESOLUTION 7418-03-24  
S. Appleyard, R. Henschell  
Be It Resolved That Council appoints the following members as municipal representatives on the Pinawa Golf and Country Club board of directors for 2024.  
  
Blair Skinner  
Rhonda Henschell  
  
And Be It Further Resolved That future appointments be made annually with all committee appointments;  
  
And Be It Further Resolved that Pinawa Golf and Country Club reports be made at regular council meetings. CARRIED



## 6.2 Actions

<b>February 13, 2024</b>		
Action 1	Discuss sewer "dip" concern with Public Works to provide more info on back-up issues around 7 Minto Place – on PW agenda	March 14 PW meeting
Action 2	RA to contact developer on intent to submit a conceptual plan for 917-2023 Zoning Amendment – request made for plan for March 12 <sup>th</sup> , 2024	See Item 4.2
Action 3	RA to clarify with provincial community planning on R3 zoning shown on map over road allowance 922-2024 –	New practice to eliminate closed road issues
Action 4	Mayor to provide RA with minor corrections to draft burning by-law - pending	See Item 8.3
Action 5	RA to propose schedule for MSO to meet with Council for availability	Complete
Action 6	RA to follow up with AECL on scheduling regular formal meetings with Council – inquiry sent	See Item 9.4
Action 7	Admin to post adopted strategic plan on LGD website	Complete
Action 8	RA to investigate scheduling emergency exercise (cyber attack situation)	See Action 20
Action 9	Resolution to be prepared for next council meeting to appoint members to PGCC	See Item 6.1
Action 10	Discussion item at the next governance meeting to discuss council committee/ board appointments	See Item 6.1
Action 11	Admin to provide notice of February 27 <sup>th</sup> governance meeting to be rescheduled to February 26 <sup>th</sup>	Complete
Action 12	RA to schedule AECL and CNL to attend and make presentation at March 26 <sup>th</sup> governance meeting	Complete
Action 13	RA to provide notice and schedule Financial Plan hearing at the Lewis Center on April 16, 2024	Complete
Action 14	Discuss Garbage/ Recycling commercial (and residential) collection by-law/ policy at next governance meeting	Complete
Action 16	Admin to prepare virtual meeting system prior to all meetings when utilized	Complete
Action 18	Mayor to discuss potential teen clinic in Pinawa at next health committee meeting	Complete
Action 19	RA to further investigate cemetery rate changes	Complete
Action 20	Admin to investigate training/policies and procedures for cyber security	In Progress
Action 21	Recreation Strategic Plan to be brought to next governance meeting to discuss proposed edits	In Progress
<b>February 26, 2024</b>		
1-2-26-24	Admin to proceed with selling Seasonal Resident Parking Passes. Inquire to investigate consultant options to complete review of Trailer licencing by-law.	See Item 9.7
2-2-26-24	Admin to update Accommodation Tax by-law and provide recommendation	See Item 9.8
3-2-26-24	Admin to investigate other cemetery fees and provide recommendation as well as propose other revisions to the by-law during update	Complete
4-2-26-24	Admin to check housing accelerator fund results in coming weeks and proceed accordingly – Connect with LDB on results of their survey	In Progress
5-2-26-24	Admin to clarify minimum charge for water usage on multiple dwelling buildings	See Item 9.1
6-2-26-24	Admin & PW to prepare recommendations for final budget alignment	Complete
7-2-26-24	Admin to prepare future agenda item to plan for 2024 council convention requests including previous annual attendance	Complete
8-2-26-24	Admin to inquire and confirm user group adhere to safety requirements to be on LGD insurance	In progress
9-2-26-24	Admin to proceed with updating WSB agreement for WTP assessment	See Item 9.13
10-2-26-24	Admin to advertise for Recreation Coordinator Position	Complete
11-2-26-24	Admin to prepare resolution application for MPP funding with accompanying reserve by-law	See Item 9.5
12-2-26-24	Admin & PW to get more quotes for updated Landfill Plan as per auditor requirements	In Progress
13-2-26-24	Admin to issue RFP for 3 year legal services	In Progress



14-2-26-24	Admin to investigate submit a project to the community foundation to fund potential lifeguard training compensation and subsidized swimming passes	See Item 9.17
	<b>Pending</b>	
	RA/PW/BI PR 211 Signs – aerial shot with measurements	Pending
	Submit applications for LGD of Pinawa docks	Pending
	Staff to develop Accessibility Plan for 2024 & 2025 – public consultation required	Pending
	More information needed about dredging and quotes needed	Pending
Action 15	Admin to review all existing MOU's regarding Mutual Aid	Pending
Action 17	ARA to prepare report on traffic signage by-law for next governance meeting	Complete

**7.**

**ACCOUNTS**

**7.1 LGD Expenses to February 29, 2024**

RESOLUTION 7419-03-24

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending December 31, 2023, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20231679 to 20231795 in the amount of \$230,814.21 be approved for payment. CARRIED

RESOLUTION 7420-03-24

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending January 31, 2024, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20240001 to 20240151 in the amount of \$262,834.58 be approved for payment. CARRIED

RESOLUTION 7421-03-24

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending February 29, 2024, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20240152 to 20240264 in the amount of \$731,910.49 be approved for payment. CARRIED

**8.**

**BY-LAWS**

**8.1 By-law 917-2023 Zoning Amendment – Third Reading**

RESOLUTION 7422-03-24

R. Henschell, S. Appleyard

Be It Resolved That Council agrees to not read Zoning Amendment By-law 917-2023 for a third time. CARRIED

**8.2 By-Law 922-2024 Zoning Amendment for R3 along Aberdeen – Second and Third Readings**

RESOLUTION 7423-03-24

J. Tirschman, R. Henschell

Be It Resolved that Council reads Zoning Amendment By-law 922-2024 for a second time. CARRIED

RESOLUTION 7424-03-24

R. Henschell, S. Appleyard

Be It Resolved that Council reads Organizational By-law 922-2024 for a third and final time.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			
M. King	✓			
S. Appleyard	✓			
J. Tirschman	✓			

CARRIED



9.

**OLD BUSINESS**

**9.1 Resolution for extension to DFA claim for Marina Wall**

RESOLUTION 7425-03-24

R. Henschell, J. Tirschman

Whereas hiring a project manager and replacement of the Pinawa marina wall, under the Disaster Financial Assistance program, may require work throughout the winter of 2024 and 2025;

Therefore Be It Resolved That Council requests an extension to June 30, 2025 for replacement of the marina walls, including demolition of old walls, hiring professionals to design a suitable replacement of the walls, obtain all licenses and permissions for work in the marina, prepare and monitor Requests for Quotes and manage the replacement project of the marina walls. CARRIED

**9.2 Awanipark Water Rates – Account Payable**

RESOLUTION 7426-03-24

S. Appleyard, R. Henschell

Whereas the LGD of Pinawa has paid the RM of Lac du Bonnet for capital infrastructure for Awanipark water service;

And Whereas the draft agreement between the municipalities was not signed;  
And Whereas the Public Utilities Board Order did not include the terms of the draft agreement;

Therefore Be It Resolved That Council authorizes Administration to withhold the infrastructure contribution from water usage payments until such time as an agreement has been reached. DEFEATED

**9.3 Municipal Services Officer meetings**

Meetings scheduled

**9.4 AECL update on meeting status**

Information received

**9.5 Mitigation Preparedness Resolution for Deductible**

RESOLUTION 7427-03-24

M. King, J. Tirschman

Be It Resolved That Council supports the submission of the proposal under the Manitoba government's Mitigation and Preparedness Program for the reserve fund and authorizes the RA to submit the proposal. CARRIED

**9.6 Housing Accelerator Funding Response**

Funding Application not successful

**9.7 Trailer Licensing fee consult quote**

With reference to agenda item 9.7, Councillor R. Henschell, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

RESOLUTION 7428-03-24

J. Tirschman, S. Appleyard

Whereas Way To Go Consulting has submitted rates for preparing a report to independently recommend annual charges for municipal services available to owners of trailers situated at seasonal campgrounds;

Therefore Be It Resolved that Council authorizes the Resident Administrator to contract with Way To Go Consulting to a maximum of \$1,500 plus taxes to prepare a report to recommend an annual charge for seasonal trailers. CARRIED

**9.8 Accommodation Tax By-law Update**

With reference to agenda item 9.8, Councillor R. Henschell, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

Information requested. Referred to next Council meeting.

**9.9 2024 Fees Schedule – review potential increases**

Discussion held. Referred update to next Council.

**9.10 New Townhouses number of water meter(s)**

Information received.



**9.11 LGD of Pinawa Strategic Plan Items 2.2 and 2.3**

TABLED

**9.12 Splashpad Report from ARA**

TABLED

**9.13 Water Treatment Plan Condition Assessment**

RESOLUTION 7429-03-24

R. Henschell, J. Tirschman

Whereas a Water Treatment Plant Condition Assessment is required to understand the status of the plant for asset management;

Therefore Be It resolved that the Manitoba Water Services Board be requested to provide assistance to conduct a Condition Assessment of the Pinawa Utility on a 50/50 cost-shared basis up to a maximum of \$50,000 for the assessment. CARRIED

**9.14 Water Supply System Assessment RFP results**

RESOLUTION 7430-03-24

J. Tirschman, R. Henschell

Whereas an RFP was placed on MERX for a Water Supply System Assessment;

And Whereas, three bids were received and rated,

Therefore Be It Resolved that Council accepts the proposal from Dillon Consulting to prepare the Water Supply System Assessment for \$11,604.18. CARRIED

**9.15 Resolution to include Whiteshell Cycling Club as insured**

RESOLUTION 7431-03-24

R. Henschell, S. Appleyard

Whereas the Whiteshell Cycling Club members volunteer for trail maintenance such as brushing, mowing clearing downed trees, installing signage etc.;

Therefore Be It Resolved That Council authorizes the Resident Administrator to have the Whiteshell Cycling Club added as a third party insured under the trail volunteer worker portion of the municipal insurance policy. CARRIED

**9.16 Chamber of Commerce request for further information**

TABLED

**9.17 Community Project Month – Family Swim or Lifeguard Training**

RESOLUTION 7432-03-24

M. King, J. Tirschman

Whereas May will be the Pinawa Foundation Community Project Month;

Therefore Be It Resolved that Council authorizes the Resident Administrator to submit an application for Lifeguard Training. CARRIED

**9.18 Request for Assistance for Newcomers**

TABLED

**9.19 Budget Items – increased GIL funds, Fire and Public Works Equipment Reserve Status**

Discussion held.

10.

**NEW BUSINESS**

**10.1 Grant for Suspension Bridge parking lot expansion and data**

TABLED

**10.2 Line of Credit for Municipal Operations Resolution**

RESOLUTION 7433-03-24

M. King, R. Henschell

Whereas Council deems it necessary to enter into arrangements with Access (formerly Sunova) Credit Union Limited (the Credit Union) to borrow money for operating expenses;

And Whereas the amount collected by the Local Government District of Pinawa in taxes and grants-in-lieu of taxes in the fiscal year ending December 31, 2023 was greater than \$750,000.00;

And Whereas it is anticipated that the Local Government District of Pinawa may need to borrow up to \$750,000.00 from the Credit Union;

Therefore Be It Resolved That:

1. The Municipality do borrow from the Credit Union, by way of line of credit agreement

promissory note or notes or otherwise, the sum of \$750,000.00, together with the interest at the rate of prime minus 0.50% per annum;

2. The Local Government District of Pinawa do mortgage and pledge to the Credit Union all taxes to be collected by the municipality as security for repayment of the amount borrowed from the Credit Union;
  3. The Local Government District of Pinawa undertakes to deposit all taxes to be collected by it with the Credit Union as security for repayment (but the Credit Union will not be restricted to the taxes for repayment) and will be required to see that the taxes are deposited or applied;
  4. The Mayor and Resident Administrator are authorized to execute, on behalf of the Local Government District of Pinawa, all documents necessary to give effect to the foregoing;
  5. All amounts so borrowed and interest will be repaid to the Credit Union within the current year.
- CARRIED

**10.3 Pinawa Unplugged – Development Agreement Phase I – complete**

With reference to agenda item 10.3, Councillor S. Appleyard, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

Admin to investigate and provide further information.

**10.4 Pinawa Unplugged – Development Agreement extension request**  
TABLED

**10.5 Free Bicycle Maintenance Workshop Proposal**  
TABLED

**10.6 Good Friday Procession/Stations of the Cross**  
RESOLUTION 7434-03-24

R. Henschell, J. Tirschman

Be It Resolved that Council approves the Good Friday Procession of the Cross walk on March 29<sup>th</sup>, 2024 starting at 1:00 p.m. CARRIED

**10.7 Request for Vendor Meetings with Council**  
TABLED

**10.8 Letter to AECL Regarding 2024 Grant-In-Lieu**  
Letter reviewed and will be sent.

**10.9 Asset Refurbishment Reserve Creation – Draft**

Administration to prepare Asset Renewal Program Reserve By-law for upcoming meeting.

**10.10 Profession Development re: Financial Plan**  
RESOLUTION 7435-03-24

J. Tirschman, S. Appleyard

Whereas a professional development opportunity Navigating your Financial Plan will be held on March 22, 2024 in Winnipeg;

Therefore Be It Resolved that Council authorizes C. Stanley to attend the session;

And Be It Resolved that all expenses be herewith approved. CARRIED

**10.11 Council Highlights**  
TABLED

**11. CORRESPONDENCE**

- 11.1 Survivor's Hope request for subsidy for ReYou summer youth camps
- 11.2 Water Services Board – 5 year project list
- 11.3 School District of Whiteshell concerns

**12. COMMITTEE REPORTS**  
TABLED

**13. ADDITIONS**  
13.1 - None

**14. ACTION ITEMS**  
RESOLUTION 7436-03-24

M. King, J. Tirschman

Be It Resolved that the LGD of Pinawa Staff action the following items:



Action 1	Admin prepare update organizational by-law to include Pinawa Golf Club
Action 2	Admin & Planning Committee review Zoning by-law conditional/permitted uses during future review
Action 3	Mayor, Council & Admin to provide revisions to update burning by-law
Action 4	Admin to communicate with Awanipark Condo Board regarding water services status
Action 5	Admin to get consultant quote for analysis of fees for seasonal vendors
Action 6	Admin to finalize Accommodation Tax By-law for 1 <sup>st</sup> reading at next meeting
Action 7	Admin to include proposed updates to cemetery fees in upcoming fee schedule update
Action 8	Admin to prepare information to discuss Family Swim at next governance meeting
Action 9	Admin to plan potential budget surplus for potential Asset Refurbishment Reserve
Action 10	Admin to get further information from Development Officer regarding Development Agreement Completion
Action 11	Admin to create Asset Renewal Program Reserve By-law for upcoming meeting

CARRIED

14.

**IN CAMERA**

RESOLUTION 7437-03-24

M. King, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:09 p.m. to discuss the following in-camera item(s):

Legal and  
Personnel

CARRIED

RESOLUTION 7413-02-24

M. King, R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:19p.m.

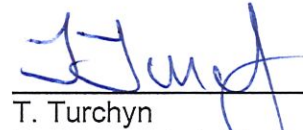
CARRIED


15.

**ADJOURNMENT**

Motion to adjourn at 10:20 p.m.

Moved by M. King

  
\_\_\_\_\_  
T. Turchyn  
Resident Administrator

  
\_\_\_\_\_  
B. Skinner  
Mayor