THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON SEPTEMBER 22, 2026 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
R. Henschell, Deputy Mayor
M. King, Councillor
J. Tirschman, Councillor (arrived at 6:54pm)
S. Appleyard, Councillor
D. Murray, Resident Administrator
N. Davidson, Assistant Resident Administrator

1. MEETING CALLED TO ORDER
Mayor B. Skinner called the meeting to order at 6:30 pm.

2. CEREMONIAL ACKNOWLEDGMENT – O CANADA
LAND ACKNOWLEDGEMENT

3. ADOPTION OF THE AGENDA
RESOLUTION 8114-09-26
R. Henschell, S. Appleyard
Be It Resolved that the agenda be accepted with the following additions:
11.16 Procurement – Annual Generator Service & Testing Contract CARRIED.

4. RECEPTION OF DELEGATIONS
4.1 Patterson Crescent & Area Residents – Property Concerns
Residents presented concerns regarding drainage on and around the currently advertised LGD multi-residential property (Roll 9900.000). Council confirmed an engineered drainage plan would be a requirement of any potential development and they will take their concerns into consideration.

5. RECEPTION OF PETITIONS
5.1 None

6. CONFIRMATION OF THE MINUTES
RESOLUTION 8115-09-26
R. Henschell, M. King
Be It Resolved That Council accepts the following minutes of Council:
Regular Meeting Minutes of August 11th, 2026 as presented. CARRIED.

7. DEPARTMENT REPORTS
RESOLUTION 8116-09-26
M. King, J. Tirschman
Be It Resolved that the following report be received:
Recreation Report
Administration Report
Public Works Report
Fire Department Report
CARRIED.

8. ACCOUNTS
8.1 Expenses to August 31st, 2026
RESOLUTION 8117-09-26
R. Henschell, J. Tirschman
Whereas the accounts of the Local Government District of Pinawa for the period ending August 31st, 2026, have been examined and found to be in order;
Therefore Be It Resolved That Cheques 20260361 to 20260399 and (EFT)260897 to (EFT)260995 in the amount of $778,595.64 be approved for payment. CARRIED.

8.2 Financial Report to August 31st, 2026
RESOLUTION 8118-09-26
R. Henschell, J. Tirschman
Be It Resolved That Council accepts the Financial Report to August 31st 2026, as presented.
CARRIED.

9. BY-LAWS
9.1 None.

10. OLD BUSINESS
10.1 AECL and CNL Strategic Discussion
Discussion on upcoming Regional Gathering of Leaders and further discussion moved to in-camera.

10.2 Minor Subdivision Application – 22 Vanier (Vanier Centre) Follow up

RESOLUTION 8119-09-26

M. King, R. Henschell

Whereas the LGD owns said parcel known as Part of Section 3 and 10-14-12 EPM, Being Lot 153, Plan 8368 WLTO; 5.56 Acres, civic address 22 Vanier Avenue.

And Whereas the original application was dated June 17, 2022 and the Certificate of Approval was issued on September 22, 2023 (Approval No. 31-2023-1501) but has expired September 22, 2025;

And Whereas the Reason for application is:

- *"DIF SOUTHERN MANITOBA FIBRE LP, being a partnership registered under the Business name Registration Act (Manitoba) by it's general partner, DIF CIF 2 Canada SMF GP Ltd, being a corporation duly incorporated under the laws of Manitoba requires the lot to build their telecommunication tower & RCO, used for Internet distribution through Pinawa."*

And Whereas the proposed subdivision would divide the property at 22 Vanier Avenue (known as the Vanier Centre/EMO Building) currently totally 5.56 acres, into two separate parcels. One parcel, approximate 0.05 acres in size, would be allocated to Valley Fiber. The remaining 5.51 acres will constitute the residual land, retained by LGD.

And Whereas, as per Section 125.1 of The Planning Act, Council may consider the application and decide, by resolution, to approve or reject it;

And Whereas Council has reviewed the Minor Subdivision application File #4616-26-7877;

Therefore Be it Resolved that the LGD of Pinawa Council hereby deems Subdivision Application File #4616-26-7877 as approved. CARRIED.

10.3 ParticipACTION Funding Report and Plans - Update

RESOLUTION 8120-09-26

J. Tirschman, S. Appleyard

Whereas LGD of Pinawa spearheaded the ParticipACTION Community Challenge initiative for the month of June;

And Whereas Pinawa finished as Manitoba's Most Active Community, and have been awarded with $5,000 and the prize money must support local physical activity or sport opportunities in the community;

And Whereas the existing track has not been in a usable state and has posed safety hazards including uneven surfaces, material deterioration and will continue to degrade further limiting safe access without the necessary repairs;

And Whereas with improvements, the track could be used again as a community recreation space for walking, biking, running, sports, programs and events as well as school meets;

And Whereas further quotes for the track improvement project were received and the total cost was deemed to be $10,000;

And Whereas the Whiteshell School District has agreed to collaborate with the LGD of Pinawa on the project;

Therefore be it resolved that the LGD Council supports the recommendation of the Recreation Coordinator and authorizes the contribution of the $5,000 ParticipACTION grant funds to be allocated towards the track project partnership with the School District of Whiteshell.

CARRIED.

10.4 National Day for Truth and Reconciliation - Update

Administration provided update on plans for LGD initiatives to recognize National Day for Truth and Reconciliation.

10.5 Zoning By-Law R3 Zone Permitted Use – Update on Process

Action for Administration to investigate process for amending the R3 Zone Single Unit and Two Unit from Permitted to Conditional.

10.6 LGD Office Flag Protocol and Implementation Update

Administration provided update on task and priorities. Council gave action for Administration to order Treaty 3, Treaty 1, Canada & Manitoba flags for potential options for placement within building.

11. NEW BUSINESS

11.1 Pool & Beach Renovation Project – Municipal Funding

RESOLUTION 8121-09-26

M. King, S. Appleyard

Whereas the Local Government District of Pinawa has reviewed options and considerations regarding the funding mechanism for the completion of the Pool Renovation project, specifically evaluating the use of Accumulated Surplus compared to a Borrowing By-law;

And Whereas the project was originally identified in the LGD's Financial Plan under long-term borrowing. However, based on current financial analysis, alternative funding strategies are available for the required total amount of $190,400;

And Whereas Council now has had the opportunity to re-evaluate how this portion will be funded based on the current situation before proceeding;

And Whereas Administration is preparing to meet with Municipal Services to confirm procedural specifics. The primary options available to the LGD include:

- Option 1: Utilization of Accumulated Surplus
- Option 2: Borrowing By-law
- Option 3: Allocation from Specific Purpose Reserves

Therefore be it resolved that Council chooses the funding approach of Option 1;
And Be it Further Resolved that Administration is directed to proceed with the associated process and public notice advertisement, pending confirmation with Municipal Services on specifics. CARRIED.

11.2 Pool & Beach Renovation Project – Community/ Non-government Funds

RESOLUTION 8122-09-26
J. Tirschman, R. Henschell
Whereas the municipal pool project grant agreement required a local non-government contribution of $47,600.00;
And Whereas the Local Government District of Pinawa raised $15,369.95 through community donations toward this requirement;
Therefore be it resolved that Council authorizes the designation and allocation of $32,230.05 from seasonal parking revenue as local non-government matching funds to satisfy the final provincial grant requirements for the pool project. CARRIED.

11.3 Utility Repair and Renewal Projects – Options and Funding

Discussion on potential Utility repair/replacements with options for funding for future planning.

11.4 Propane Rate Offer for 2026/2027

RESOLUTION 8123-09-26
M. King, R. Henschell
Whereas annually, the Co-op requests that the LGD select a pricing structure for the upcoming contract year. For the 2026/2027 period (effective September 1, 2026, to August 31, 2027), the Co-op has provided two competitive pricing options:

- Floating Rate: 46.5 cents per litre (as of September 11, 2026); fluctuates regularly, reflective of market fuel price movements.
- Firm (Fixed) Rate: 49.8 cents per litre; locked rate remaining constant throughout the September 1, 2026 – August 31, 2027 term.

Therefore be it resolved that Council chooses the firm/fixed rate offered for 2026/2027;
Be it further resolved that Administration notify Coop and School District of the selection to finalize the contract. CARRIED.

11.5 Front Office Improvement Project – Review and Award

RESOLUTION 8124-09-26
M. King, J. Tirschman
Whereas the Local Government District of Pinawa Council has reviewed the proposed front office improvement layout that creates a more accessible, secure, professional and functional environment that makes better use of the existing office space;
And Whereas Administration procured quotes and evaluated the benefits of custom reception furniture and wall partitioning;
And Whereas Administration has confirmed that sufficient funds for this project are available within the existing financial plan;
Therefore Be It Resolved that the Council of the Local Government District of Pinawa accepts the quote from Whiteshell Wood Works in the amount of $12,212;
Be It further resolved that Council approves the total projected project cost of $23,012, which includes separate sub-trades for electrical, cabling, carpentry, and furniture.
finalize the contract. CARRIED.

11.6 Fire Department Rates– Fee Schedule Update

RESOLUTION 8125-09-26
R. Henschell, M. King
Whereas The Local Government District of Pinawa fees in the LGD Fees and Fines Schedule related to the Fire Department required updating to better reflect the actual equipment that is used;
Therefore Be It Resolved that Council adopts the new fee schedule update as presented. CARRIED.

11.7 Tax Increment Financing (TIF) By-law 886-2021 – Information Review

General review and information on existing TIF By-law for Waterfront Redevelopment Reserve.

11.8 New Multi-Unit Residential Tax Incentive Application

RESOLUTION 8126-09-26

M. King, R. Henschell

Whereas 6810935 Manitoba Inc. has applied for the Multi-Unit Residential Tax Incentive under By-law 916-2023 for the 2 new 6 unit buildings (12 new rental units) that will be constructed at 35 Burrows Road;

Therefore Be It Resolved that Council approves the application for the two year Tax Incentive and up to a maximum of $5,000.00 Grant for water and sewer connection upon issuance of a Notice of Completion by the Building Inspector. CARRIED.

11.9 Letter of Support Request – Pinawa Club

RESOLUTION 8127-09-26

J. Tirschman, R. Henschell

Be it resolved that the Local Government District of Pinawa supports the Pinawa Golf and Country Club application for the Build Communities Strong Fund;

Be it further resolved that Administration send the letter of support on Council behalf as presented. CARRIED.

11.10 Review of Campground Property Assessments and Municipal Assessment Reporting Procedures

Councillor Henschell declared a conflict of interest during in-camera and removed herself from Council Chambers until the matter was complete.

RESOLUTION 8128-09-26

S. Appleyard, J. Tirschman

Whereas Council has identified significant changes in the assessed values of Pioneer Bay Campground and Relax Ridge Campground within the LGD of Pinawa;

And Whereas questions have arisen regarding the historical assessment of these properties and whether property development, improvements and other changes were reflected in assessed values in a timely manner;

And Whereas Council has a responsibility to support a fair, accurate, transparent and equitable property assessment and taxation system for all property owners within the LGD of Pinawa;

Therefore Be It resolved that Council authorize the attached letter to Manitoba Assessment Services requesting information and clarification regarding the historical assessment of Pioneer Bay Campground and Relax Ridge Campground;

And Be it further resolved that Administration review the LGD of Pinawa's policies, procedures and historical practices for communicating permits, development activity, property improvements, changes in use and other information relevant to property assessment to Manitoba Assessment Services, and report its findings and any recommended improvements back to Council. CARRIED.

11.11 Asset Management Activities, Expenditures and Staffing Review

RESOLUTION 8129-09-26

S. Appleyard, M. King

Whereas effective asset management is essential to the long-term financial sustainability of the LGD of Pinawa and to the responsible planning, maintenance, and renewal of municipal infrastructure.

And Whereas since the beginning of 2022, the LGD of Pinawa has undertaken various activities related to asset management, infrastructure planning, condition assessment, lifecycle costing and long-term capital planning.

And Whereas Council requires a clear understanding of the work completed, resources committed, expenditures incurred and results achieved through these activities.

Therefore be it resolved that Council direct Administration to prepare a concise current-state briefing using readily available information focusing on existing inventory data, deficiency registers, budget integration, and current staff capacity.

And be it further resolved that the report be presented at an open meeting of Council, subject to any information that is required to be considered in camera under applicable legislation.

CARRIED.

11.12 Manitoba Participation in Interprovincial Small Modular Reactor Collaboration

Item Tabled for discussion at next Regular Council Meeting.

11.13 Preliminary Assessment of the Whiteshell Site as a Potential Small Modular Reactor Candidate Site

Item Tabled for discussion at next Regular Council Meeting.

11.14 Strategic Assessment of the Whiteshell Site under Canada's Nuclear Energy Strategy

Item Tabled for discussion at next Regular Council Meeting.

11.15 Whiteshell Laboratories as a Western Canadian Microreactor Demonstration Candidate Site

Item Tabled for discussion at next Regular Council Meeting.

11.16 Procurement – Annual Generator Service & Testing Contract
RESOLUTION 8130-09-26
R. Henschell, S. Appleyard
WHEREAS the Local Government District of Pinawa operates emergency standby generators at the Vanier Centre, Water Treatment Plant, and Aberdeen Pumping Station, requiring annual servicing and testing to ensure readiness for emergency operations;
AND WHEREAS Public Works requested three-year pricing for annual generator servicing and testing covering the 2026, 2027, and 2028 service years, receiving three quotations from qualified service providers;
AND WHEREAS DHR Field Service and Maintenance submitted the lowest overall quotation to establish a consistent annual servicing and testing program across all three facilities;
THEREFORE BE IT RESOLVED THAT Council approves the 2026–2028 Annual Generator Service and Testing Contract and awards the three-year contract to DHR Field Service and Maintenance in the amount of $15,786.00, excluding applicable taxes;
AND BE IT FURTHER RESOLVED THAT final award is subject to the completion of a three-year service agreement encompassing all required annual servicing, load testing, transfer testing, inspection, and reporting requirements. CARRIED.

12. CORRESPONDENCE

Items received as correspondence:
12.1 Pinawa Lions – Pinawa Birthday Thank-you Letter
12.2 Resident Letter – Ironwood Trail
12.3 Urban Policing Grant – Manitoba Public Safety

13. COMMITTEE REPORTS

Brief reports shared. Full reports deferred due to time.

14. ADOPTION OF NEW ACTIONS

14.1 REVIEW & ADOPTION OF NEW ACTIONS
RESOLUTION 8131-09-26
M. King, R. Henschell
Be it Resolved that the LGD of Pinawa Council action the following items:

Action 1	Order Treaty 3, Treaty 1, Canada & Manitoba flags for potential options for placement within building.
Action 2	Admin proceed with process amend the Zoning By-law to change "Dwelling-Single Unit" and "Dwelling-Two Unit" from Permitted (P) to Conditional (C) uses in the R3 Zone. - To get information on Council prioritization of task in relation to other initiatives
Action 3	Admin proceed with preparing (1 page) report on policies, procedures and historical practices for communicating permits, development activity, property improvements, changes in use and other information relevant to property assessment to Manitoba Assessment Services, as per resolution.
Action 4	Admin investigate potential signage for informing use of TCT (based on TCT policies). Post information on website and social media to inform.

CARRIED.

15. IN CAMERA

RESOLUTION 8132-09-26
M. King, J. Tirschman
Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:21 pm to discuss the following in-camera item(s): Legal and Personnel. CARRIED.

Councillor Henschell declared a conflict of interest during in-camera and removed herself from Council Chambers.

RESUME REGULAR MEETING
RESOLUTION 8133-09-26
M. King, J. Tirschman
Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:35 p.m. CARRIED.

ADOPTION OF JOB DESCRIPTIONS
RESOLUTION 8134-09-26
J. Tirschman, M. King
WHEREAS Management and Staff have developed updated job descriptions to clearly define position duties, responsibilities, required qualifications, certifications, training requirements, and career advancement pathways for mutual understanding;
THEREFORE BE IT RESOLVED THAT the LGD of Pinawa formally adopts the updated job descriptions for the following positions:

- Engineering Technologist Level I
- Engineering Technologist Level II
- Engineering Technologist Level III
- Equipment Operator I
- Equipment Operator II

- Labourer I
- Labourer II
- Labourer III
- Leadhand
- Mechanic Operator I
- Lead Utility Operator
- Utility Operator in Training
- Utility Operator Level 2

AND BE IT FURTHER RESOLVED THAT Management continue to develop the same job description framework for all remaining positions within the LGD of Pinawa.

CARRIED.

16. ADJOURNMENT

Motion to adjourn at 10:37 p.m.
M. King

D. Murray
Resident Administrator

B. Skinner
Mayor