

THE LOCAL GOVERNMENT DISTRICT OF PINAWA
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON OCTOBER 10, 2023 IN THE
COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor

R. Henschell, Deputy Mayor

S. Appleyard

Absent:

M. King

J. Tirschman

T. Turchyn, Resident Administrator

S. Swaenepoel, Assistant Resident Administrator

1. MEETING CALLED TO ORDER

Mayor B. Skinner called the meeting to order at 6:30 pm.

2. LAND ACKNOWLEDGEMENT

3. ADOPTION OF THE AGENDA

RESOLUTION 7290-10-23

R. Henschell, S. Appleyard

Be It Resolved That the agenda be accepted with the following additions:

10.6 Residential Tax Incentive Application – 5 Awanipark

9.15 Consolidated Audited Financial Statement for 2022 CARRIED.

4. CONFIRMATION OF THE MINUTES

4.1 Board of Revision Hearing Minutes of September 6, 2023 ONGOING.

4.2 Regular Meeting Minutes of September 12, 2023

RESOLUTION 7291-10-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the September 12, 2023 Regular Minutes of Council as presented. CARRIED.

4.3 Public Hearing Minutes of September 12, 2023

RESOLUTION 7292-10-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the September 12, 2023 Public Hearing minutes as presented. CARRIED.

4.4 Governance Committee of Council Minutes of September 26, 2023

RESOLUTION 7293-10-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the September 26, 2023 Governance Committee of Council minutes as amended. TABLED.

4.5 Special Meeting Minutes of September 26, 2023

RESOLUTION 7294-10-23

A. Appleyard, R. Henschell

Be It Resolved That Council accepts the September 26, 2023 Special Meeting of Council Minutes as amended. CARRIED.

5. RECEPTION OF DELEGATIONS

5.1 Samantha Laughlin re: Splashpad Project

Pinawa Families for Community Growth (PFCG) presented looking for continued support from Council and Public Works to move forward with the preparation of the splashpad project. Test holes to be completed to confirm a location and the PFCG can continue to apply for grants and start a fundraising campaign.

6. ACTION REVIEW

6.1 RA Actions – Completed & Pending

RA	Resident Administrator
ARA	Assistant Resident Administrator

ACCT	Accountant
ADMIN	Administrator
PWM	Public Works Manager
PW	Public Works
PCDC	Pinawa Community Development Corporation
LGD	Local Government District
BI	Building Inspector
SDW	School District of Whiteshell

Complete: Sept. 12	
Action:	Start advertising Town Hall Meeting with Cory Meyers / Golf Cart Pilot Project / Zoning By-law
Action:	Send out email about possible zoning By-law amendments to Planning Committee and Rudi Klassen (BI)
Action:	Talk about fires & BBQ's at beach/pool pergola, etc at end of season meeting
Action:	Talk to Shaun Klassen about Public Reserve and how it can be managed
Action:	Put together an email/Facebook post to let groups know about budget requests for the upcoming year – Groups/Committees that do not have council involvement
Action:	RA to reach out to the Wilderness Edge about Marina Agreement
Action:	RFP to put out for Landfill groundwater monitoring – under threshold
Action:	Reach out to School Division about propane price offer by email about floating or fixed rate – between meeting – need more information to make decision
Action:	Refer Food Vendor location to PW's – no concerns
Action:	Ask Commissionaire's to come and meet with council about EMO & By-law Enforcement
Action:	Guidance to Rudi Klassen to respond in writing to homeowner's questions
Action:	Bring policy to Governance Meeting – Boulevard Crossings – referred to PW Manager
Action:	Refer crosswalk signages to Planning
Action:	Refer to Committee of the Whole about policy for leave of absence for councillors
Action:	Circulate an email about Planning Conference
Action:	North Eastman Municipal Forum – October 23 rd – look into options of where and who will cater
Sept. 26	
Action:	RA to discuss MEDIP projects with Public Works Manager – Industrial Park Road
Action:	Amend wording in Vendor MOU
Action:	Send Boulevard Policy, Memorial Bench Policy, Snow Clearing Policy, Emergency Snow Clearing Policy and Public Works Time Commitment Policy to Public Works for comment
Action:	Amend draft Council Leave of Absence Policy to include: Recommendation of Mayor and RA; Without pay; Council Leave of Absence Form
Action:	RA to consult with MSO – is governance meeting a regular meeting?
Action:	Council season-end debrief meeting scheduled for October 24, 2023 at 8:30 pm
Action:	Add Marina Wall repair timelines to power point slide
Action:	Add water safety course to Public Works and SDW and LGD joint meeting
Action:	Add youth library to SDW and LGD joint meeting
Action:	RA to register for Asset Management Course
Action:	RM of Lac du Bonnet new water rates for Awanipark – notify land owners
Action:	Check other municipalities for meal allowance rates
Pending:	
Action:	Funding application for "new" bus to replace handi-van (RA) – Two Rivers researching grant
Action:	RA to meet with PM re addendum to dock agreement – pending
Action:	RA/PW/BI PR 211 Signs – aerial shot with measurements
Action:	To have financial meeting about the General Operating Fund & General Reserve
Action:	Address Fee Schedule for 2023 for user group reduced fees – include in 2024 schedule
Action:	Send letters to residents who are mowing the Public Reserve to water on Willis which is not allowed – letters to be delivered by Enforcement Officer
Action:	Staff to develop Accessibility Plan for 2024 & 2025 – Public consultation required
Action:	TCT Parking Lot east to be captured in a Project Report – PW Manager Report
Action:	More information needed about dredging and quotes needed
Action:	Public Works Manager to review Pool House drawings
Action:	Arrange for Public Works Time Commitment form to be submitted online

7. ACCOUNTS

7.1 LGD Expenses to September 30, 2023

RESOLUTION 7295-10-23

R. Henschell, S. Appleyard

Whereas the accounts of the Local Government District of Pinawa for the period ending September 29, 2023, have been examined and found to be in order;
Therefore Be It Resolved That Cheques 20231203 to 20231359 in amount of \$672,505.59 be approved for payment. CARRIED.

7.2 Financial Statement to September 30, 2023

RESOLUTION 7296-10-23

R. Henschell, S. Appleyard

Be It Resolved That the Financial Report to September 30, 2023, be received as presented. CARRIED.

8. BY-LAWS

8.1 By-law 917-2023 Zoning Amendment – Public Hearing October 24, 2023

8.2 By-law 919-2023 Council Indemnity By-law – Second and Third Readings

RESOLUTION 7297-10-23

S. Appleyard, R. Henschell

Be It Resolved That Council reads By-law 919-2023 being a by-law to establish Council Indemnity rates, for a second time as amended. CARRIED.

RESOLUTION 7298-10-23

S. Appleyard, R. Henschell

Be It Resolved That Council reads By-law 919-2023 being a by-law to establish Council Indemnity rates, for a third and final time as amended.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			
M. King				✓
S. Appleyard	✓			
J. Tirschman				✓

CARRIED.

8.3 By-law 920-2023 Accommodation Tax By-law for Review TABLED.

8.4 By-law 921-2023 Water and Sewer Connection By-law

RESOLUTION 7299-10-23

S. Appleyard, R. Henschell

Be It Resolved That Council reads By-law No. 921-2023, being a by-law to establish responsibility for Water and Sewer Connection, for a first time. CARRIED.

RESOLUTION 7300-10-23

R. Henschell, S. Appleyard

Be It Resolved That Council reads By-law No. 921-2023, being a by-law to establish responsibility for Water and Sewer Connection, for a second time.

CARRIED.

9. OLD BUSINESS

9.1 Marina Agreement – Response

9.2 Trailer Licensing Fee By-law 910-2023 Review – Move to Governance Meeting

9.3 Easements for Cemetery Hydro and LGD Land – Ongoing

9.4 Indigenous Training Update

RESOLUTION 7301-10-23

R. Henschell, S. Appleyard

Be It Resolved That the expense for Council members and Resident Administrator to participate in the AMM Indigenous training program, be hereby approved. CARRIED.

- 9.5 Food Vendor Off-Season MOU
RESOLUTION 7302-10-23
R. Henschell, S. Appleyard
Whereas the Pina-zza Vendor wishes to relocate to the Sundial to operate his food trailer;
And Whereas a Memorandum of Understanding (MOU) has been drafted for the October to May period of time;
Therefore Be It Resolved That Council authorizes the Resident Administrator to sign the MOU with Pina-zza. CARRIED.
- 9.6 MEC Emergency Coordinator Position and Options – Ongoing
- 9.7 Council Notice of Leave of Absence Policy
RESOLUTION 7303-10-23
R. Henschell, S. Appleyard
Whereas Council has determined that Council Leave of Absence Without Pay Policy is required;
Therefore Be It Resolved That Council adopts the Council Leave of Absence Without Pay Policy as amended. CARRIED.
- 9.8 Completion of Purchase of Entrance to Sundial
RESOLUTION 7304-10-23
S. Appleyard, R. Henschell
Whereas the subdivision for Parcel C, Plan 9627 is substantially complete;
Be It Resolved That Council authorizes the Resident Administrator to complete the final documentation, request the surveyor to complete the drawings, and authorize the municipal solicitor to complete the registration of the subdivision and the transfer of the agreed to purchase price in exchange for the land being the entrance to the sundial. CARRIED.
- 9.9 Completion of Sale of Land to Valley Fiber
RESOLUTION 7305-10-23
S. Appleyard, R. Henschell
Whereas the subdivision for Lot 153, Plan 8368 is substantially complete;
Therefore Be It Resolved That Council authorizes the Resident Administrator to complete final documentation for the subdivision and transfer of the parcel of land to Valley Fiber for their Remote Central Office. CARRIED.
- 9.10 RCMP Meeting with Stakeholders during AMM Convention
- 9.11 Travel Policy
RESOLUTION 7306-10-23
R. Henschell, S. Appleyard
Whereas Council has reviewed the LGD of Pinawa Travel Policy;
Therefore Be It Resolved That Council adopts the Travel Policy as amended. CARRIED.
- 9.12 2022 Tax Sale Collections – Information
- 9.13 2023 Planning Conference – Information
- 9.14 Awanipark Water Meeting RM of Lac du Bonnet – Information
- 9.15 Consolidated Audited Financial Statement for 2022 - Information

10. NEW BUSINESS

- 10.1 Appoint Auditor for 2023
RESOLUTION 7307-10-23
S. Appleyard, R. Henschell
Whereas Council has entered into a 2022 to 2024 term with Reid & Miller Chartered Professional Accountants Inc. to provide auditing services for the LGD of Pinawa;
Therefore Be It Resolved That Council confirms the appointment of Reid & Miller Chartered Professional Accountants Inc. as auditors for the 2023 Audit year. CARRIED.
- 10.2 Completion of Development Agreement Lot A Plan 66988 - Deferred
- 10.3 Invitation to FW Gilbert PAC Halloween Party - Information
- 10.4 Music City Manitoba Event – Ask for References - Ongoing

10.5 Water Supplied Required by CNL for Water Tower for Fire Protection - Information

10.6 Residential Tax Incentive Application 5 Awanipark

RESOLUTION 7308-10-23

R. Henschell, S. Appleyard

Be It Resolved That Council approves the New Residential Development Tax Incentive Application received from Wayne Guenther for 5 Awanipark, Roll 629;

And Be It Resolved That the Mayor and Resident Administrator be authorized to sign the Development Incentives Agreement on behalf of the Local Government District of Pinawa. CARRIED.

11. CORRESPONDENCE

11.1 Letter re: 2023 Municipal Operating Grant – Information

11.2 Two Rivers Seniors Resource Council Request to Waive Community Centre Set Up Fees for Fundraiser

RESOLUTION 7309-10-23

S. Appleyard, R. Henschell

Whereas Two Rivers Support Services for Seniors will be holding a fundraising event on October 14, 2023 at the Pinawa Community Centre;

Therefore Be It Resolved That Council approves waiving of the setup fees for the event. CARRIED.

11.3 Age Friendly Grant – Move to Governance Meeting

11.4 Citizen Concerns re: Traffic/Parking; Sanitation/Safety at the Beach; and BBQs/Hibachis and Open Fires on Public Reserve – Table Until Season Debrief Meeting

11.5 Eastman SnoPals Request for LGD to Accept Grants

RESOLUTION 7310-10-23

S. Appleyard, R. Henschell

Whereas Eastman SnoPals snowmobile club will be requesting grants from the Pinawa Foundation;

And Whereas Eastman SnoPals is not registered as a charitable organization;

Therefore Be It Resolved That Council for the LGD of Pinawa agrees to accept grants from the Pinawa Foundation on behalf of Eastman SnoPals and will disperse those funds to Eastman SnoPals. CARRIED.

11.6 Pinawa Secondary QSA (Queer Straight Alliance) Request to use Vanier Centre

RESOLUTION 7311-10-23

S. Appleyard, R. Henschell

Whereas the Pinawa Secondary School QSA (Queer Straight Alliance) is requesting use of the Vanier Centre to hold a student event and is requesting that the fee for using the Vanier Centre be waived;

Therefore Be It Resolved That Council approves waiving the rental fee for the Vanier Centre for the student event. CARRIED.

12. COMMITTEE REPORTS

RESOLUTION 7312-10-23

R. Henschell, S. Appleyard

Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee	✓	
12.02	Public Works Committee	✓	
12.03	Protective Services Committee		✓
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee	✓	
12.06	Community Health Committee		✓
12.07	Recreation Facilities Committee		✓
12.08	Pinawa Public Library Committee		✓
12.09	Arena Board Committee	✓	
12.10	Cemetery Committee		✓
12.11	Community Futures Winnipeg River	✓	
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee		✓

12.14	Handi-Van Committee	✓	
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.	✓	
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)	✓	
12.19	North Eastman Municipal Forum		✓
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓

CARRIED.

13. ADDITIONS
13.1

14. IN CAMERA
Legal and Personnel

RESOLUTION 7313-10-23
R. Henschell, S. Appleyard

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:08 p.m. to discuss the following in-camera item(s):
-Legal

CARRIED.

RESOLUTION 7314-10-23
S. Appleyard, R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:16 p.m.

CARRIED.

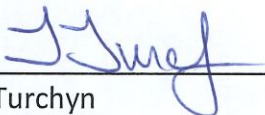
RESOLUTION 7315-10-23
S. Appleyard, R. Henschell

Be It Resolved That the LGD of Pinawa Staff action the following items:


Action:	Dimensions of tank from PlayQuest to be confirmed for PW's Meeting on Thursday
Action:	Change wording on council Leave of Absence Policy in last paragraph "up" to "after"
Action:	Respond to PM of LDB about times for meeting about Awanipark Water Agreement – later afternoon or early evening
Action:	Special Meeting to be on Thursday after PW's Meeting
Action:	Ask for References from Music City Manitoba Event
Action:	Ask M. Purtilt why CNL cannot use non-potable water for fire protection at CNL
Action:	Open door / lock door at Vanier Centre for Pinawa Secondary QSA meeting
Action:	Signage for library about after school hours only library and community centre users allowed in the building
Action:	Look into AMM Insurance for Handi-Van
Action:	Follow up with Shaun Klassen about permit (dock)
Action:	Circulate draft 2022 audited financial statements for review by Council's on Thursday's Special Meeting
Action:	

CARRIED.

15. Adjournment
Motion to adjourn @ 9:20
Moved by R. Henschell



T. Turchyn
Resident Administrator



B. Skinner
Mayor