

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON FEBRUARY 11, 2025 IN
THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
R. Henschell, Deputy Mayor
S. Appleyard, Councillor
J. Tirschman, Councillor
M. King, Councillor
C. Michaluk, Youth Council Member
T. Turchyn, Resident Administrator
D. Murray, Assistant Resident Administrator

1. **MEETING CALLED TO ORDER**

Mayor B. Skinner called the meeting to order at 6:30 pm.

2. **LAND ACKNOWLEDGEMENT**

3. **ADOPTION OF THE AGENDA**

RESOLUTION 7674-02-25

R. Henschell, S. Appleyard

Be It Resolved That the agenda be accepted with the following additions:

9.13 TOR Planning Committee

9.14 CDR Community Spaces Grant

11.2 Correspondence – Invitation to Beausejour EVTC

9.15 Grant Application Support for Lions Club Pergola Repairs

CARRIED.

4. **CONFIRMATION OF THE MINUTES**

4.1 **Regular Meeting Minutes of January 14, 2025**

RESOLUTION 7675-02-25

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the following minutes of Council:

January 14, 2024 Regular Meeting Minutes of as presented.

CARRIED.

5. **RECEPTION OF DELEGATIONS**

None

6. **ACTION REVIEW and RA Report**

Resident Administrator provided a status update on previous Action items.

7. **ACCOUNTS**

7.1 **LGD Expenses to January 31, 2024**

RESOLUTION 7676-02-25

R. Henschell, J. Tirschman

Whereas the accounts of the Local Government District of Pinawa for the period ending January 31, 2025 been examined and found to be in order;

Therefore Be It Resolved That Cheques 20250001 to 20250140 in the amount of \$899,137.95 be approved for payment.

CARRIED.

8. **BY-LAWS**

8.1 **By-law 918-2023 Establishing Water and Sewer Rates**

RESOLUTION 7677-02-25

R. Henschell, S. Appleyard

Whereas the Public Utilities Board has approved the new rate schedule for the Pinawa Utility Water and Wastewater Utility rate by-law;

Therefore Be It Resolved that Council gives second reading to By-law 918-2023 to adjust the utility water and wastewater rates on April 1, 2025; April 1, 2026 and April 1, 2027.

CARRIED.

8.2 **By-law 940-2025 Borrowing By-law for garbage truck and bins**

RESOLUTION 7678-02-25

M. King, J. Tirschman

Whereas a Public Hearing was held on February 11, 2025 to accept public comments for and against Borrowing By-law 940-2025 for the purchase of an 18 cyd rear load garbage truck and 840 tippable garbage bins;

Therefore Be It Resolved that Council reads By-law 940-2025 approving the borrowing of \$415,820 to purchase a rear load garbage truck and 840 tippable garbage bins to expedite the garbage pickup schedule.

CARRIED.

OLD BUSINESS**9.1 AECL and CNL Strategic Discussion**

Discussion on recent meetings. Action to Mayor Skinner to schedule meeting with Council and AECL.

9.2 Invitation to Nuclear Communities and Mayors in Focus

Mayor Skinner will not be attending.

9.3 LGD of Pinawa Vision Statement – options for Council Review

Referred to Public Works Committee for further discussion.

9.4 CDR for EV Charging Station

RESOLUTION 7679-02-25

M. King, R. Henschell

Whereas Council has reviewed the data on the Electric Vehicle Charging Stations at the Sundial Parking Lot;

And Whereas free vehicle charging is no longer considered feasible as the property owners of Pinawa must pay the costs for operating this service;

Therefore Be It Resolved that Council approves the rate of \$2.00 per hour a vehicle is plugged in;

And Be It Resolved that service fees be payable by the consumer. CARRIED.

9.5 Circular 78845 for Fat Bike Trails – waiting for response**9.6 Fire Department First Responder Program**

RESOLUTION 7680-02-25

M. King, J. Tirschman

Whereas the Fire Chief has prepared a plan for a Fire Based Emergency Medical Response Program for Firefighters to be the first response to a medical emergency due to the Pinawa Ambulance regularly being posted in other communities or in services;

Therefore Be It Resolved that Council approves implementation of this much needed program which includes costs for training, defibrillators, radios and Medical Emergency Responder kits.

CARRIED.

9.7 Fire Department services to North Whiteshell

RESOLUTION 7681-02-25

R. Henschell, S. Appleyard

Whereas the Pinawa Fire Chief has established communication with Manitoba Parks for the potential negotiation of Pinawa Fire Department providing fire protection services to the North Whiteshell;

Therefore Be It Resolved that Council authorizes the Protective Services Committee, Fire Chief and Resident Administrator to participate in further discussions to determine the cost, equipment upgrades, and human resources required to provide the firefighting service. CARRIED.

9.8 Tree Planting Grant Resolution - Discussed information on grant funding timing.**9.9 By-law 939-2025 Trailer Licensing Fees - No Updates.****9.10 2025 Fees, Fines and Charges – update**

RESOLUTION 7682-02-25

M. King, R. Henschell

Whereas Council has reviewed the proposed Fees, Fines and Charges Schedule;

Therefore Be It Resolved that Council accepts the new 2025 Fees, Fines and Charges Schedule for By-law 909-2023. CARRIED.

9.11 Chamber of Commerce Consultation Process for Taxes and Fees

Action to Admin to prepare draft response for discussion at next Governance meeting.

9.12 Community Centre Key Fob Rental Policy

Action to Admin to forward policy to School Division for review.

9.13 Terms of Reference Planning Committee

To be further reviewed at next Planning Committee meeting.

9.14 CDR Community Spaces Grant - Resolution withdrawn.**9.15 Grant Application Support for Lions Club Pergola Repairs**

RESOLUTION 7683-02-25

M. King, R. Henschell

Be it Resolved that Council authorizes the Resident Administrator to write a letter of support to the Pinawa Lions Club for their From the Ground Up Grant Application to repair the Pinawa Pergolas.

And Be it Resolved that the Council commits funding up to \$3,900 towards the project should the grant application be successful. CARRIED.

NEW BUSINESS**10.1 Public Works Manager Contract for 2025 – in camera**

Moved to in-camera.

10.2 RA contract for 2025 – in camera

Moved to in-camera.

10.3 2025 Canadian Nuclear Assoc. Conference and Tradeshow - Blair to report

RESOLUTION 7684-02-25

J. Tirschman, M. King

Be it Resolved that Council approves the attendance of the Mayor at the 2025 Canadian Nuclear Association annual conference in Ottawa on April 15-17 and to approve all expenses according to the LGD of Pinawa indemnity by-law. CARRIED.

10.4 Honk Parking Pay Technology

RESOLUTION 7685-02-25

M. King, R. Henschell

Whereas research has been conducted and the HONK Parking Pay Technology appears to fit best with the Pinawa Parking Operations;

Therefore Be It Resolved that Council authorizes the Resident Administrator to sign a contract with HONK Mobile Inc. to provide processing of parking fees in Pinawa. CARRIED.

Councillor Appleyard abstained from the vote for Res. 7685-02-25

10.5 Commissionaires Enforcement Service Contract

RESOLUTION 7686-02-25

J. Tirschman, M. King

Whereas the Canadian Corp. of Commissionaires, Manitoba Division contract for enforcement services expires March 31, 2025;

Therefore Be It Resolved that Council authorizes the Resident Administrator to sign a new contract for the term April 1, 2025 to March 31, 2026. CARRIED.

10.6 PW CDR for Yard Waste Collection

RESOLUTION 7687-02-25

R. Henschell, M. King

Upon review, it has been determined that weekly collection of yard waste from spring to fall consumes excessive amounts of Public Works time, creates many trips to the landfill and is used by few homeowners;

In order to better align with Pinawa's strategic plan, Council is in agreement with the following:

- Weekly collection of yard waste will occur in May and October only with a two (2) bag limit;
- Homeowners are encouraged to mulch grass and leaves to create a good environment and nutrients for insects and plants;
- Public Works will gain in improving organizational efficiency;
- Homeowners can reduce the number of bags purchased for yard waste;
- Yard waste bins have been located at an easily accessible location outside the Public Works Yard for unrestricted drop off.

CARRIED.

10.7 Board of Revision date – September 17, 2025 at 3:00pm

RESOLUTION 7688-02-25

S. Appleyard, R. Henschell

Be It Resolved that Council approves the date of September 17, 2025 at 3:00 p.m. in the Council Chambers for holding the Board of Revision. CARRIED.

10.8 2025 Line of Credit at Access CU

RESOLUTION 7689-02-25

J. Tirschman, M. King

Whereas Council deems it necessary to enter into arrangements with Access Credit Union to borrow money for operating expenses;

And Whereas the amount collected by the Local Government District of Pinawa in taxes and grants-in-lieu of taxes in the fiscal year ending December 31, 2024 was greater than \$750,000.00;

And Whereas it is anticipated that the Local Government District of Pinawa may need to borrow up to \$750,000.00 from Access Credit Union;

Therefore Be It Resolved That:

1. The Municipality does borrow from Access Credit Union, by way of line of credit agreement promissory note or notes or otherwise, the sum of \$750,000.00, together with the interest at the rate of prime minus 0.50% per annum;
2. The Local Government District of Pinawa does mortgage and pledge to Access Credit Union all taxes to be collected by the municipality as security for repayment of the amount borrowed from Access Credit Union;
3. The Local Government District of Pinawa undertakes to deposit all taxes to be collected by it with Access Credit Union as security for repayment (but Access Credit Union will not be restricted to the taxes for repayment) and will be required to see that the taxes are

- deposited or applied;
4. The Mayor and Resident Administrator are authorized to execute, on behalf of the Local Government District of Pinawa, all documents necessary to give effect to the foregoing;
 5. All amounts so borrowed and interest will be repaid to Access Credit Union within the current year.
- CARRIED.

10.9 Water Services Board 5 Year Capital Request Application –
To be discussed at Public Works Committee meeting.

10.10 PW CDR for Turbidity Meters

RESOLUTION 7690-02-25

R. Henschell, J. Tirschman

Whereas the five year review of the Water Treatment Plant has identified the replacement of two HACH dimeters as a priority;

And Whereas that prices have been obtained per the Procurement Policy;

Therefore Be It Resolved that Council approves the purchase of two HACH Turbidimeters with maintenance/calibration kit, start-up and training from Klearwater Equipment in the amount of \$12,818.00 plus taxes.

CARRIED.

RESOLUTION 7691-02-25

R. Henschell, J. Tirschman

Whereas replacement is required for the two Turbidimeters in the Water Treatment Plant;

And Whereas Water Services Board has advised that Cost-Share Agreement No. 11 can be amended to include 50% of the cost for the permanently mounted turbidimeters;

Therefore Be It Resolved that Council requests Water Services Board to amend Cost-Share Agreement No. 11 to include 50% of the purchase price of \$12,818 plus taxes for two HACH turbidimeters.

CARRIED.

10.11 Community Safety Officer Proposal

Reviewed proposal. Action to Admin to inform LGD is not proceeding with proposal.

10.12 Disposal of Municipal Asset Policy (draft)

Draft policy presented for information.

10.13 LGD Real Estate – Sale or Lease Policy (draft)

Draft policy presented for information.

10.14 Lighting Upgrade Proposal for Community Centre

RESOLUTION 7692-02-25

M. King, R. Henschell

Whereas a proposal was received for upgrading the lighting at the Community Centre to LED;

And Whereas grants and other funding are being sourced;

Therefore Be It Resolved that Council supports the grant and funding applications for this community use facility;

And Be It Resolved that Council commits up to a maximum \$6,000.00 of funding and in-kind contributions if a grant or funding is successful.

CARRIED.

10.15 Assessment Levy Increase and Information

Reviewed information from Province.

10.16 Manitoba Planning Conference

No LGD representatives available to attend.

10.17 TCT Trail Care Grant

RESOLUTION 7693-02-25

M. King, S. Appleyard

Whereas Trans Canada Trail has announced a 2025 Trail Care Grant for maintaining TCT Trails

Therefore Be It Resolved that Council authorizes the Resident Administrator to apply for the Trail Care Grant.

CARRIED.

11.

CORRESPONDENCE

11.1 Transportation and Infrastructure Investment Strategy

Information received.

11.2 Beausejour Rural Rotating Nursing School Program

Information received.

12.

COMMITTEE REPORTS

RESOLUTION 7694-02-25

M. King, J. Tirschman

Whereas the Community Future Winnipeg River Board of Directors will be attending the

Community Futures National Conference in St. Johns, Newfoundland from May 4 to 6, 2025;
And Whereas Deputy Mayor Henschell will be one of the delegates attending;
Therefore Be It Resolved that Council approves Deputy Mayor Henschell's participation and that she be compensated under the Council Indemnity By-law. **CARRIED.**

RESOLUTION 7695-02-25

M. King, R. Henschell

Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee		✓
12.02	Public Works Committee		✓
12.03	Protective Services Committee	✓	
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee	✓	
12.06	Budget and Finance Committee	✓	
12.07	Community Health Committee		✓
12.08	Recreation Facilities Committee	✓	
12.09	Pinawa Public Library Committee	✓	
12.10	Arena Board Committee	✓	
12.11	Cemetery Committee		✓
12.12	Community Futures Winnipeg River	✓	
12.13	Pinawa Community Development Corporation	✓	
12.14	Pinawa Trails Committee		✓
12.15	Handi-Van Committee		✓
12.16	LDB Regional Airport Authority Committee		✓
12.17	Two Rivers Seniors Resource Council Inc.	✓	
12.18	Winnipeg River Arts Council		✓
12.19	Eastman Regional Municipal Committee (Lobby)		✓
12.20	North Eastman Municipal Forum		✓
12.21	Whiteshell Laboratories Community Regeneration Partnership		✓
12.22	Whiteshell Laboratories Public Liaison Committee		✓
12.23	Pinawa Golf and Country Club		✓

CARRIED.

13.

ADDITIONS

None

14.

ACTION LIST

RESOLUTION 7696-02-25

M. King, J. Tirschman

Be it Resolved that the LGD of Pinawa Council action the following items:

Action 1	Mayor Skinner schedule meeting with Council and AECL for February 25, 2025
Action 2	Council discuss Public Works Vision Statement, Water Services Board 5 Year Capital Plan and Scale at landfill at upcoming Public Works Meeting. Discuss composting yard waste at future public works meeting.
Action 3	Admin schedule meeting with Campground owners to discuss Trailer Licensing Fees
Action 4	Admin prepare draft letter response to Chamber of Commerce Consultation Letter for discussion at upcoming governance.
Action 5	Admin contact businesses on Willis regarding LGD consideration of potential upcoming changes to parking after future meetings.
Action 6	Admin forward new Community Centre Rental Policy to the School Division prior to final review at next Council meeting. Admin prepare rental agreement template.
Action 7	Admin forward Planning Agenda to members, rescheduled for 6PM.
Action 8	Planning Committee review draft Terms of Reference and potential parking areas at next Planning Committee meeting.
Action 9	Admin inquire with Co-op community spaces program if Community Centre Gym Floor or Lighting would be considered eligible projects.
Action 10	Admin prepare public notice with conservation and composting information for new Yard Waste Schedule in early spring.
Action 11	Admin inform Safety Officer inquirer that LGD will not moving forward with proposal at this time.
Action 12	Mayor Skinner schedule meeting with Council and AECL for February 25, 2025.

CARRIED.

15.

IN CAMERA

RESOLUTION 7697-02-25

R. Henschell, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 8:31 p.m. to discuss the following in-camera item(s): Legal and Personnel **CARRIED.**

RESOLUTION 7698-02-25

M. King, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:25 p.m. **CARRIED.**

RESOLUTION 7699-02-25

M. King, R. Henschell

Whereas the term for the Public Works Manager's contract is up for extension;

Therefore Be It Resolved that Council approves a one year extension;

And Be It Resolved that Council approves a two (2%) percent increase in wages.

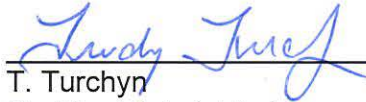
CARRIED.

16.

ADJOURNMENT

Motion to adjourn at 9:27 p.m.

M. King



T. Turchyn
Resident Administrator



B. Skinner
Mayor