

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON AUGUST 13, 2024 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
M. King, Deputy Mayor
R. Henschell, Councillor
S. Appleyard, Councillor
J. Tirschman, Councillor
T. Turchyn, Resident Administrator
D. Murray, Assistant Resident Administrator

1. **MEETING CALLED TO ORDER**
Mayor B. Skinner called the meeting to order at 6:30 pm.
2. **LAND ACKNOWLEDGEMENT**
3. **ADOPTION OF THE AGENDA**
RESOLUTION 7545-08-24
J. Tirschman, R. Henschell
Be It Resolved That the agenda be accepted with the following additions:
10.10 FCM Flood Protection Funding – rip rap
10.11 Public Works CDR to purchase inspection camera. CARRIED.
4. **CONFIRMATION OF THE MINUTES**
4.2 Governance Meeting Minutes June 25, 2024
4.3 Regular Meeting Minutes of July 9, 2024
4.4 Variance Hearing Minutes of July 23, 2024
4.5 Governance Meeting Minutes of July 23, 2024
4.6 Special Meeting Minutes of August 6, 2024
RESOLUTION 7546-08-24
R. Henschell, J. Tirschman
Be It Resolved That Council accepts the following minutes of Council:
Governance Meeting Minutes June 25, 2024 as amended;
Regular Meeting Minutes of July 9, 2024 as amended;
Variance Hearing Minutes of July 23, 2024 as amended;
Governance Meeting Minutes of July 23, 2024 as presented; and
Special Meeting Minutes of August 6, 2024 as presented. CARRIED.
5. **RECEPTION OF DELEGATIONS**
Pam Warkentin (CARST) Take Action on Radon Results attended the meeting to present Council with the results of the voluntary Radon Tests carried out by residents in the LGD of Pinawa. The results varied from safe to requiring passive piping to direct radon outside. Information provided by Pam will be put on the Pinawa website.
6. **ACTION REVIEW and RA Report**
6.1 Actions List was updated and some items of interest were brought to Council's attention.
7. **ACCOUNTS**
7.1 LGD Expenses to August 7, 2024
RESOLUTION 7547-08-24
R. Henschell, J. Tirschman
Whereas the accounts of the Local Government District of Pinawa for the period ending August 7, 2024, have been examined and found to be in order;
Therefore Be It Resolved That Cheques 20240846 to 20241102 in the amount of \$608,618.82 be approved for payment. CARRIED.

7.2 Financial Statement to July 31, 2024
RESOLUTION 7548-08-24
R. Henschell, J. Tirschman
Be It Resolved that Council accepts the Financial Report to May 31, 2024, as presented. CARRIED.

7.3 Draft 2023 Audited Financial Statement and Council Decision Report for Surplus – surplus to remain in General Operating – Asset Renewal Reserve created in 2024 therefore funds not transferrable in 2023 – See Notice of Motion 13.1
RESOLUTION 7549-08-24
R. Henschell, S. Appleyard
Whereas Reid & Miller Chartered Professional Accountants Inc. has submitted the 2023 Consolidated Audited Financial Statement for the LGD of Pinawa and Entities;
Therefore Be It Resolved that Council accepts the 2023 Consolidated Audited Financial Statement, as presented;

And Be It Resolved that Council authorizes the Mayor and Resident Administrator to sign the applicable Representation Letter and Statements of Responsibility. CARRIED.

7.4 2023 & 2024 Financial Report Analysis – Quarterly meetings to be held in initial half hour of Governance meeting

8. BY-LAWS

8.1 By-law 930-2024 Municipal Services for Awanipark – Tabled for solicitor’s review

8.2 By-law 931-2024 Resident Administrator Salary – First and Second reading

RESOLUTION 7550-08-24

J. Tirschman, R. Henschell

Be It Resolved That Council reads By-law 931-2024 being a by-law to establish the salary for the Resident Administrator for 2023, for a first time. CARRIED.

RESOLUTION 7551-08-24

J. Tirschman, R. Henschell

Be It Resolved That Council reads By-law 931-2024 being a by-law to establish the salary for the Resident Administrator for 2023, for a second time. CARRIED.

9. OLD BUSINESS

9.1 AECL and CNL Strategic Discussion – Mayor Skinner provided update

Prior to calling item 9.2, Councillor Henschell declared a conflict of interest and removed herself from the Council Chambers until the matter was complete.

9.2 Trailer Fee Report and comparisons – Report from Consultant

9.3 Community Centre shared use agreement – Ongoing

9.4 Small Reactor Conference – Attendance

RESOLUTION 7552-08-24

J. Tirschman, R. Henschell

Be It Resolved that Council approves the attendance of Mayor Skinner and Deputy Mayor King at the October 1st to 4th, 2024 Small Reactor Conference in Ottawa;
And Be It Resolved that expenses be approved. CARRIED.

9.5 Policy for Community Centre rental – Private insurance is required

9.6 WTP Licensing Letter date correction – Information

9.7 Tree Plan for Planting RFP – Re-post RFP with Tree Canopy grant information

9.8 Amherst Drive responsibility

RESOLUTION 7553-08-24

R. Henschell, M. King

Whereas the Developer for Trillium Ridge has requested a Certificate of Completion be issued to release ownership of the infrastructure to the LGD of Pinawa;

And Whereas the infrastructure was completed in 2010;

And Whereas the LGD of Pinawa has an engineer’s report on the infrastructure and the road has been patched;

Therefore Be It Resolved that Council authorizes the Resident Administrator to issue a Certificate of Completion for the Developer. CARRIED.

9.9 MEDIP Funding project approvals

RESOLUTION 7554-08-24

J. Tirschman, M. King

Whereas Municipal Economic Development Infrastructure (MEDIP) funding has been received for Fire Department projects;

Therefore Be It Resolved that Council authorizes the Fire Department to proceed with the following projects:

1. Proper extractor (washer) & gear dryer for firefighter turn-out gear (\$15,000);
2. High volume portable water pump to move water from static sources where hydrants are not available (\$18,000); and
3. Reconfiguration and manufacturing of proper storage on Squad 1 to comply with Highway Traffic Act and NFPA fire apparatus stands (\$50,000).

CARRIED.

9.10 TOR Finance Committee – Ongoing

9.11 Awanipark Pilot project for garbage disposal – Start in September

9.12 Variation Order 2-2024 17 Alexander corner side yard
RESOLUTION 7555-08-24
M. King, R. Henschell
Whereas a Public Hearing was held on July 23, 2024 for Variation Application 02/2024 for 17 Alexander Avenue, to reduce the corner lot side yard from 20 feet to 6.15 feet to allow a 16 foot wide addition to the house;
Therefore Be It Resolved that Council approves Variation Order 02/2024 to reduce the corner lot side yard to 6.15 feet. CARRIED.

9.13 Water Treatment Plant Support Letter and drawings – On-going

10. **NEW BUSINESS**

10.1 Supplementary Taxes for 2023 and 2024
RESOLUTION 7556-08-24
R. Henschell, M. King
Be It Resolved that Council approves the following Added Taxes as per Section 325(1) of the Municipal Act:

- 2023 Added Taxes \$ 2,034.23
- 2024 Added Taxes \$24,285.81. CARRIED.

10.2 Attendance of staff to MMAA Conference September 8 to 11th
RESOLUTION 7557-08-24
J. Tirschman, R. Henschell
Whereas the annual Manitoba Municipal Administrators Conference will be held from September 8th to September 11th, 2024 in Winnipeg;
Therefore Be It Resolved that Council approves the attendance of the RA, Assistant RA, and Accountant at the conference;
And Be It Resolved that Council approves the expenses for the conference. CARRIED.

10.3 BellMTS new service to Townhouses along Burrows and Massey- No concerns

10.4 Zoning Amendment in RM of Lac du Bonnet – No concerns

Prior to calling item 10.5, Councillor Appleyard declared a conflict of interest and removed herself from the Council Chambers until the matter was complete.

10.5 Pinawa Channel – cleanup by divers
RESOLUTION 7558-08-24
M. King, J. Tirschman
Whereas Channel Floating has generated an accumulation of lost items and garbage;
Therefore Be It Resolved that Council approves diving cleanup of the Channel to a maximum cost of \$3,000.00. CARRIED.

10.6 Pinawa Unplugged request for extension to Development Agt. – in camera

10.7 Resident Administrator – possible jury duty in September – Mayor to prepare letter

10.8 Annual appointment of Auditor
RESOLUTION 7559-08-24
R. Henschell, J. Tirschman
Whereas Council entered into a 2022 to 2024 term with Reid & Miller Chartered Professional Accountants Inc. to provide auditing services for the LGD of Pinawa;
Therefore Be It Resolved That Council confirms the appointment of Reid & Miller Chartered Professional Accountants Inc. as auditors for the 2024 Audit year. CARRIED.

10.9 MEMO request for Town Hall Emergency Preparedness meeting - Set meeting for spring

10.10 FCM Flood Protection Funding – rip rap – No data available to upcoming grant deadline

10.11 Public Works CDR to purchase inspection camera
RESOLUTION 7560-08-24
R. Henschell, J. Tirschman
Whereas Public Works requires a Pipeline Video Inspection System for gathering data on the condition of underground infrastructure;
And Whereas the Public Works Manager has recommended the purchase of an Envirosight/VeriSight Pro 200 and SONE Unit (Vivax Metrotech VW-540 Sonde Locator from Joe Johnson Equipment for \$17,506.34 plus taxes;
Therefore Be It Resolved that Council approves the purchase of the recommended video inspection system. CARRIED.

11. **CORRESPONDENCE**
11.1 PCDC Vacant Board Seat for Council Member – seat to be resumed

12. **COMMITTEE REPORTS**
RESOLUTION 7561-08-24
R. Henschell, J. Tirschman,
Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee	✓	
12.02	Public Works Committee	✓	
12.03	Protective Services Committee		✓
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee	✓	
12.06	Community Health Committee	✓	
12.07	Recreation Facilities Committee		✓
12.08	Pinawa Public Library Committee		✓
12.09	Arena Board Committee	✓	
12.10	Cemetery Committee		✓
12.11	Community Futures Winnipeg River	✓	
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee	✓	
12.14	Handi-Van Committee		✓
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.		✓
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)	✓	
12.19	North Eastman Municipal Forum		✓
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓
12.22	Pinawa Golf and Country Club	✓	

CARRIED.

13. **ADDITIONS**
None

14. **ACTION LIST**
RESOLUTION 7562-08-24
R. Henschell, J. Tirschman
Be it Resolved that the LGD of Pinawa Staff action the following items:

Action 1	Administration investigate proper terminology for “trailer licencing fee”. Draft by-law for legal and MSO to review, include regular review schedule, start 2025 (rescind old by-law).
Action 2	Admin schedule specific time (30 minutes) for finance discussion at future Governance Meetings (next in October) and quarterly after. Continue future reports to include: similar variance report, include breakdown of important points summary and potential “over budget” items with plan to mitigate.
Action 3	B. Skinner schedule meeting with AECL president on September 25, 2024 at 2:00pm. Draft agenda at next governance meeting.
Action 4	Council to inquire with CNL if they are willing to prepare tree planting plan for the LGD.
Action 5	Admin advertise Tree Planting RFP on facebook when re-issued.
Action 6	Admin include on next Governance Meeting: Vacant PCDC board seat, , FIT Trails correspondence and Finance terms of reference. Pinawa Birthday discussion on September Governance.
Action 7	Admin get more channel clean up quotes in 2025
Action 8	B. Skinner prepare letter for RA potential jury duty
Action 9	Admin prepare RFP in fall 2024 for Auditor in 2025
Action 10	Admin inform Fire Chief of EMO Town Hall Emergency Preparedness meeting for spring 2025.
Action 11	Admin inquire with MB hydro for water levels. Investigate shoreline analysis - previous drone footage. Plan for potential 2025 rip-rap grant.

CARRIED.

15.

NOTICE OF MOTION

Councillor R. Henschell served notice that at the September 17, 2024 Regular Council meeting, she will motion to rescind Resolution 7520-07-24 which allocates 2023 surplus funds to the Asset Renewal Reserve Fund.
Rescinding of the resolution is required due to the Reserve not having been created until the 2024 Operating year.

16.

IN CAMERA

RESOLUTION 7563-08-24

J. Tirschman, S. Appleyard

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at

9:03 p.m. to discuss the following in-camera item(s):

Legal.

CARRIED.

Prior to Discussion of item 10.6, Councillor Appleyard declared a conflict of interest and removed herself from the Council Chambers.

RESOLUTION 7564-08-24

M. King, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:43 p.m.

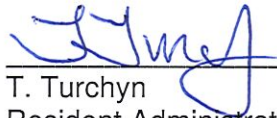
CARRIED.

17.

ADJOURNMENT

Motion to adjourn at 9.44 p.m.

Moved by J. Tirschman



T. Turchyn
Resident Administrator



B. Skinner
Mayor