

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON SEPTEMBER 17, 2024 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
R. Henschell, Councillor
S. Appleyard, Councillor
J. Tirschman, Councillor
C. Michaluk, Youth Council Member
T. Turchyn, Resident Administrator
D. Murray, Assistant Resident Administrator

Absent: M. King, Deputy Mayor

1. **MEETING CALLED TO ORDER**

Mayor B. Skinner called the meeting to order at 6:33 pm.

2. **LAND ACKNOWLEDGEMENT**

3. **ADOPTION OF THE AGENDA**

RESOLUTION 7565-09-24

S. Appleyard, R. Henschell

Be It Resolved That the agenda be accepted with the following additions:

10.8 HAF Round 2 Action Plan Approval

10.9 Planning Committee Seat

10.10 Voyageur Houseboats expansion

10.11 Disaster Management Conference

CARRIED.

4. **CONFIRMATION OF THE MINUTES**

4.1 Regular Meeting Minutes of August 13, 2024

4.2 Governance Meeting Minutes August 27, 2024

RESOLUTION 7566-09-24

R. Henschell, J. Tirschman

Be It Resolved That Council accepts the following minutes of Council:

Regular Meeting Minutes of August 13, 2024 as presented;

Governance Meeting Minutes of July 23, 2024 as amended;

CARRIED.

5. **RECEPTION OF DELEGATIONS**

None

6. **ACTION REVIEW and RA Report**

6.1 Resident Administrator provided a status update on previous Action items and some items of interest were brought to Council's attention.

7. **ACCOUNTS**

7.1 LGD Expenses to August 31, 2024

RESOLUTION 7567-09-24

R. Henschell, S. Appleyard

Whereas the accounts of the Local Government District of Pinawa for the period ending August 31, 2024, have been examined and found to be in order;

Therefore Be It Resolved That Cheques 20241104 to 20241259 in the amount of \$359,325.67 be approved for payment.

CARRIED.

7.2 Financial Statement to August 31, 2024

RESOLUTION 7568-09-24

R. Henschell, S. Appleyard

Be It Resolved that Council accepts the Financial Report to August 31, 2024, as presented.

CARRIED.

7.3 Financial Report on Parking Lot Revenue/Expense for 2024

Resident Administrator presented estimates of 2024 parking lot revenue and expenses for Council's information.

8.

BY-LAWS

8.1 By-law 931-2024 Resident Administrator Salary – Third Reading

RESOLUTION 7569-09-24

S. Appleyard, R. Henschell

Be It Resolved That Council reads By-law 931-2024 being a by-law to establish the salary for the Resident Administrator for 2023, for a third and final time.

	In Favour	Opposed	Abstained	Absent
B. Skinner	X			
R. Henschell	X			
M. King				X
S. Appleyard	X			
J. Tirschman	X			

CARRIED.

8.2 By-law 920-2024 Accommodation Tax By-law – Reviewed by solicitor

RESOLUTION 7570-09-24

S. Appleyard, J. Tirschman

Be It Resolved That Council reads By-law 920-2024 to implement an Accommodation Tax, be read a second time.

CARRIED.

8.3 By-law 932-2024 Accommodation Tax Reserve By-law – First Reading

RESOLUTION 7571-09-24

S. Appleyard, J. Tirschman

Be It Resolved That Council reads By-law 932-2024 to create an Accommodation Tax Reserve, be read a first time.

CARRIED.

9.

OLD BUSINESS

9.1 AECL and CNL Strategic Discussion –

Mayor Skinner provided update. Discussion held on upcoming planned meetings.

9.2 Trailer Fee Report – Arrange meeting with Vendors

Prior to calling item 9.2, Councillor R. Henschell declared a conflict of interest and removed herself from the Council Chambers until the matter was complete.

Action to Administration to arrange meeting.

9.3 Community Centre shared use agreement – Update

Resident Administrator provided information on Community Centre use, agreement and plans.

9.4 Tree Plan for Planting RFP – bid

RESOLUTION 7572-09-24

S. Appleyard, R. Henschell

Whereas an RFP was posted for preparation of a tree planting management plan for Pinawa parks and Vanier Avenue;

Therefore Be It Resolved that Council accepts the proposal from Above & Below Tree Care to prepare the plan.

CARRIED.

9.5 TOR Finance Committee

Tabled.

9.6 Water Treatment Plant – Dillon Consulting further work

Action to Public Works to provide more information.

Decision Tabled.

9.7 Diver Report for Pinawa Channel Cleanup

Prior to calling item 9.7, Councillor S. Appleyard declared a conflict of interest and removed herself from the Council Chambers until the matter was complete.

Diver Report information received.

9.8 Rescind Resolution 7520-07-24 allocating portion of 2023 surplus to Asset Renewal Reserve Fund

RESOLUTION 7573-09-24

R. Henschell, S. Appleyard

Whereas Councillor Henschell served notice at the August 13, 2024 council meeting that she would motion a resolution to rescind Resolution 7520-07-24 which allocated surplus funds from 2023 to the Asset Renewal Reserve;

And Whereas Reid and Miller Professional Accountants advised that the Asset Renewal Reserve was not created in 2023 so surplus funds from 2023 could not be transferred to that Reserve;

Therefore Be It Resolved that Council authorizes the rescinding of Resolution 7520-07-24.

CARRIED.

9.9 Emergency Measures Memorandums of Understanding

RESOLUTION 7574-09-24

R. Henschell, S. Appleyard

Be It Resolved that Council authorizes the entering into Memorandum of Understanding for the following organizations under the Emergency Plan:

Town of Lac du Bonnet

Rural Municipality of Lac du Bonnet

Town of Beausejour

Rural Municipality of St. Clements

Rural Municipality of Alexander

Rural Municipality of Whitemouth

School District of Whiteshell

Interlake-Easter Regional Health Authority

Canadian Nuclear Laboratories

Sunrise School Division

Red Cross

Salvation Army

Mennonite Disaster Relief

CARRIED.

9.10 Pinawa Unplugged request for extension to Development Agt.

RESOLUTION 7575-09-24

J. Tirschman, R. Henschell

Whereas the Development Agreement between the LGD of Pinawa and Pinawa Unplugged for development of Lot 2 Plan 32493 expired on April 1, 2024;

And Whereas Phase II of the Development Agreement has not yet been completed;

Therefore Be It Resolved that Council authorizes a one year extension for completion of Phase II of the Development Agreement.

CARRIED.

9.11 Resolution confirming LGD of Pinawa authorizes repair work under Off-Road Vehicle Land and Trail Rehabilitation Grant

RESOLUTION 7576-09-24

S. Appleyard, R. Henschell

Whereas the Province of Manitoba has selected the proposal for repairs to the Alice Chambers Trail under the Off-Road Vehicle Land and Trail Rehabilitation Grant;

Therefore Be It Resolved that Council approves the repair of the Alice Chambers Trail to a maximum cost of the \$29,000.00 grant from the Province of Manitoba;

And Be It Resolved that Council authorizes the work to be carried out on LGD of Pinawa property;

And Be It Further Resolved Council authorizes the Resident Administrator to arrange for liability insurance for the restoration repairs under the grant program.

CARRIED.

9.12 Creation of Transfer Station and hauling costs

Resident Administrator provided information and estimates as previously requested by Council.

9.13 Bids received for Landfill Expansion

RESOLUTION 7577-09-24

R. Henschell, J. Tirschman

Whereas an RFP was advertised on MERX for the Pinawa Landfill Expansion project;

And Whereas three bids were received and evaluated;

Therefore Be It Resolved that Council accepts the bid from Don Sikora Excavating to carry out the Pinawa landfill expansion project.

CARRIED.

9.14 Extension of Variance 6-2023 for corner side yard at 9 Alexander Ave

RESOLUTION 7578-09-24

R. Henschell, J. Tirschman

Whereas Variation Order 6-2023 granted a reduction in the corner side yard of 9 Alexander Avenue from the required 20 feet to 3 feet to allow for an addition to be constructed;

And Whereas the construction of the addition has not yet been started;

Therefore Be It Resolved that Council approves a one year extension to Variation Order 6-2023.

CARRIED.

10.

NEW BUSINESS

10.1 Propane price for 2024/25 variable or fixed

Action to Administration to discuss with provider.

10.2 Concern about riverbank erosion

Action to Administration to add to Governance Meeting and AECL Meeting.

10.3 CET Posting update

RESOLUTION 7579-09-24

J. Tirschman, S. Appleyard

Whereas the new Civil Engineering Technologist position was posted;

And Whereas resumes were received and evaluated;

Therefore Be It Resolved that Council approves the hiring of Brent Kellett for the CET position.
CARRIED.

10.4 Waste Disposal Facility Permit August 30, 2024 to August 30, 2029

For information.

10.5 AMM Convention November 25 to 27, 2024

RESOLUTION 7580-09-24

R. Henschell, S. Appleyard

Whereas the AMM Convention will be held November 25 to 27, 2024 in Winnipeg;

Therefore Be It Resolved that Council authorizes the following members of council to attend:

Blair Skinner

Susan Appleyard

Rhonda Henschell

Michael King

CARRIED.

10.6 Real Estate Services Assignment of Dock General Permit 50562

Action to Administration to schedule meeting with Province regarding docks & procedure.

10.7 Real Estate Services updated circular for Easement 75455

No council concerns.

10.8 HAF Round 2 Action Plan Approval

RESOLUTION 7581-09-24

R. Henschell, J. Tirschman

WHEREAS the Local Government District of Pinawa was considered an eligible applicant for the second round of Housing Accelerator Funding and Council approval is required as a part of the application process

AND WHEREAS Administration and Council have updated the HAF round 1 application in accordance with the Round 2 Application recommended Best Practices

BE IT RESOLVED THAT the Local Government District of Pinawa Council approves the action plan as submitted with the Housing Accelerator Fund (Round 2 Application).

CARRIED.

10.9 Planning Committee Seat

Action to Administration to contact member applicant and confirm schedule for upcoming Planning Meeting.

10.10 Voyageur Houseboats expansion

Action to Administration to consult with marina wall on Engineers on construction area and timeline. Follow up with Voyageur with answer.

10.11 Disaster Management Conference

RESOLUTION 7582-09-24

J. Tirschman, S. Appleyard

Be it Resolved that Council approves the attendance and expenses for Mayor Skinner and Councillor Henschell to attend the Disaster Management Conference on October 16th to 18th, 2024 in Winnipeg.

CARRIED.

11. CORRESPONDENCE

11.1 Request to relocate Channel Float exit and parking from Cemetery Parking lot

Information received.

11.2 Invite to potential formation of Winnipeg River Watershed District

Information received.

12. COMMITTEE REPORTS

RESOLUTION 7583-09-24

R. Henschell, J. Tirschman,

Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee		✓
12.02	Public Works Committee	✓	
12.03	Protective Services Committee	✓	
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee		✓
12.06	Community Health Committee		✓

12.07	Recreation Facilities Committee		✓
12.08	Pinawa Public Library Committee		✓
12.09	Arena Board Committee	✓	
12.10	Cemetery Committee		✓
12.11	Community Futures Winnipeg River		✓
12.12	Pinawa Community Development Corporation		✓
12.13	Pinawa Trails Committee	✓	
12.14	Handi-Van Committee		✓
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.	✓	
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)	✓	
12.19	North Eastman Municipal Forum		✓
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓
12.22	Pinawa Golf and Country Club	✓	

CARRIED.

13. ADDITIONS
None

14. ACTION LIST

RESOLUTION 7584-09-24

J. Tirschman, S. Appleyard

Be it Resolved that the LGD of Pinawa Staff action the following items:

Action 1	Admin schedule Mayor to attend Disaster Conference
Action 2	Admin schedule meeting with Campgrounds to discuss Trailer Fee Report. Confirm date that campground sets their annual fee.
Action 3	Discuss potential asbestos remediation at Community Center with AECL (as owner of building)
Action 4	PW confirm with Dillon Consulting on Water Treatment Plant proposal details and estimated costs
Action 5	Admin discuss logistics of Emergency Measures MOUs with MEC and Fire Chief
Action 6	Admin inform trails contractor to consult with Trails Committee prior to starting work.
Action 7	Admin and PW continue to collect and analyze data for future landfill plans and potential long term expenses and revenues.
Action 8	Ask co-op for extension of propane agreement to allow time to discuss with the school.
Action 9	Add Riverbank repair plans to upcoming Governance Meeting.
Action 10	Admin contact drone camera providers to potentially collect new footage. Determine how information collected will relate to AECL/ MB Hydro agreement.
Action 11	Add Hydro Erosion agreement to AECL meeting agenda
Action 12	Admin contact Shawn Klassen (MB Conservation) regarding dock circular to arrange a meeting to discuss and determine (in writing) proper procedure for dock permits, approval, ownership, changes, new docks, waiting lists and LGD authority.
Action 13	Admin invite planning committee member applicant to attend next meeting prior to officially joining as a member. Notify members of upcoming meeting on October 7.
Action 14	Admin discuss Marina Wall replacement with engineers to determine impact on Voyager business and if accommodations are required. If needed: Staff and Engineers Investigate accommodations for temporary move, DFA covering costs and discuss other potential locations with Business.
Action 15	Discuss float channel exit at upcoming governance meeting

CARRIED.

15. IN CAMERA

RESOLUTION 7585-09-24

J. Tirschman, R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 8:37 p.m. to discuss the following in-camera item(s):

Legal & Personnel

CARRIED.

RESOLUTION 7586-09-24

S. Appleyard, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:09 p.m.


CARRIED.

16. ADJOURNMENT

Motion to adjourn at 9:09 p.m.

S. Appleyard, J. Tirschman


T. Turchyn
Resident Administrator


B. Skinner
Mayor