

THE LOCAL GOVERNMENT DISTRICT OF PINAWA

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON FEBRUARY 13, 2024 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

- B. Skinner, Mayor
- M. King, Deputy Mayor
- R. Henschell
- S. Appleyard
- J. Tirschman
- C. Michaluk, Youth Member
- T. Turchyn, Resident Administrator
- L. Petruskavich, Administrative Assistant
- D. Murray, Assistant Resident Administrator

1. **MEETING CALLED TO ORDER**
Mayor B. Skinner called the meeting to order at 6:30 pm.

2. **LAND ACKNOWLEDGEMENT**

3. **ADOPTION OF THE AGENDA**
RESOLUTION 7391-02-24
M. King, R. Henschell
Be It Resolved That the agenda be accepted with the following additions:
9.7 Electric Golf Cart Project
10.15 Recreation and Culture Strategic plan adoption
10.16 Development Agreement waste containers - campground
10.17 Request for AECL and CNL to make presentation to Council At March 26th council meeting
10.18 Set Financial Plan Hearing date - April 16, 2024
10.19 Commercial Garbage & Recycling Policy CARRIED

4. **CONFIRMATION OF THE MINUTES**
4.1 **Regular Meeting Minutes of January 9, 2023**
RESOLUTION 7392-02-24
R. Henschell, J. Tirschman
Be It Resolved That Council accepts the January 9, 2024 regular minutes of Council as amended. CARRIED

5. **RECEPTION OF DELEGATIONS**
5.1 Mike Attas and Jackie Sturton appeared before Council to advise of sewer blockage issues possibly between property line to mainline

6. **ACTION REVIEW and RA Report**

6.1 **Actions**

RA	Resident Administrator	PW	Public Works
ARA	Assistant Resident Administrator	LGD	Local Government District
ACCT	Accountant	BI	Building Inspector
ADMIN	Administration	DO	Development Officer
PWM	Public Works Manager	SDW	School District of Whiteshell
PCDC	Pinawa Community Development Corporation		

Complete:

	January 9, 2024
Action	Clarify Planning Act objection rules
Action	Communicate with Proponent, obtain conceptual plan for Deer Ridge
Action	Enquire about rezoning reverting back should development plan agreement not be reached; set time limit?
Action	RA to check with Planning about removing clause 2 from zoning amendment
Action	9.3 (4.1) Change "employee" to "independent contractor"
Action	Circulate funding agreement to PCDC for input
Action	Propose January 11 or February 8 as date from MSO to provide governance training
Action	Update property owners of service location (9.9)
Action	Analyze Landfill records to determine distribution of contractor and resident delivered garbage
Action	Contact School District of Whiteshell to arrange joint meeting
Action	Communicate with town of Lac du Bonnet that rates are being reviewed and will include Capital contribution
Action	Refer Drainage Plan to Public Works 9.17 Townhouses Burrows and Massey

Action	Format Policy for name dedication of public spaces
Action	Issue RFP for IT Services
Action	Request feedback from PW Manager regarding rates on Fee Schedule
Action	Share Economic Development Training Opportunity information with PCDC
February 23, 2024	
Action	Contact RM of Alexander to determine cost of consult for Trailer By-law
Action	Update Organizational By-law as per discussion
Action	Bring Fee Schedule discussion to Budget Meeting
Action	Provide cost for developing Michener w/distance
Action	Contact interested parties in Industrial Park lots to determine interest based on \$10-15k cost.
Action	Prepare resolution for increase in vacation time.
Action	Add housing strategy to next Planning Committee agenda
Action	Send Matt King a formal invite to next Public Works meeting
Action	Send email to AECL to schedule formal meeting
Action	Provide information to Council about Special Levy for otherwise exempt properties
Action	Contact School District of Whiteshell to arrange joint meeting
Action	Provide information to Council about Special Levy for otherwise exempt properties
Action	Send letters to residents who are mowing the Public Reserve to water along Willis Drive
Action	Public Works Manager to review Pool House drawings

Pending:

Action	RA/PW/BI PR 211 Signs – aerial shot with measurements
Action	Submit applications for LGD of Pinawa docks
Action	Staff to develop Accessibility Plan for 2024 & 2025 – public consultation required
Action	More information needed about dredging and quotes
Action	Update Marina Wall Replacement RFQ as per discussion

7. **ACCOUNTS**
7.1 None

8. **BY-LAWS**

8.1 **By-law 917-2023 Zoning Amendment – Third Reading -** TABLED

8.2 **By-Law 906-2023 Organizational By-law**

RESOLUTION 7393-02-24

S. Appleyard, R. Henschell

Be It Resolved that Council reads Organizational By-law 906-2023 for a second time as amended. CARRIED

RESOLUTION 7394-02-24

S. Appleyard, R. Henschell

Be It Resolved that Council reads Organizational By-law 906-2023 for a third and final time.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			
M. King	✓			
S. Appleyard	✓			
J. Tirschman	✓			

CARRIED

8.3 **By-law 922-2024 Zoning Amendment By-law for R3 along Aberdeen (minor amendment proposed by Community Planning Services)**

RESOLUTION 7395-02-24

R. Henschell, J. Tirschman

Whereas the R3 zoning for Part Lot 19, Block 2, Plan 50416 EPM is outlined on the zoning maps;

And Whereas no record can be found to define the outline for the R3 zone;

Therefore Be It Resolved that a minor amendment be made to zoning by-law 887-2021 to set measured lot lines for the R3 zone;

And Be It Resolved that Council reads Zoning Amendment By-law 922-2024 for a first time.

CARRIED

8.4 By-law 923-2024 Outdoor Fire Risk Reduction and Controlled Burning By-law
TABLED

9. **OLD BUSINESS**

9.1 **Awanipark Water Rates - RM of Lac du Bonnet response - In-Camera**

9.2 **Municipal Services Officer meetings – tentatively March 17 & 18th**

9.3 **Response to Age Friendly Grant application – not successful**

9.4 **Response from AECL on meeting status – advise that meetings required**

9.5 **Strategic Plan for LGD of Pinawa**

RESOLUTION 7396-02-24

M. King, R. Henschell

Whereas Council has completed the Strategic Plan process guided by Community Futures Winnipeg River,

Therefore Be It Resolved that Council adopts the 2024 to 2026 Strategic Plan as presented.
CARRIED

9.6 **Emergency Plan for 2024**

RESOLUTION 7397-02-24

J. Tirschman, R. Henschell

Whereas the 2024 Emergency Plan has been reviewed and updated;

Therefore Be It Resolved that Council approves the 2024 Emergency Plan, as presented.
CARRIED

9.7 **Electric Golf Cart Pilot Project**

RESOLUTION 7398-02-24

R. Henschell, S. Appleyard

Whereas Council has reviewed the Electric Golf Cart Pilot Project;

Therefore Be It Resolved that Council accepts the proposal as presented;

And Be It Resolved that Council authorizes submission of the project to Manitoba Transportation and Infrastructure for consideration.
CARRIED

10. **NEW BUSINESS**

10.1 **Weed Inspector for 2024**

RESOLUTION 7399-02-24

J. Tirschman, S. Appleyard

Whereas the Noxious Weeds Act requires the annual appointment of a Weed Inspector;

Therefore Be It Resolved that Council approves the appointment of Resident

Administrator Trudy Turchyn as Weed Inspector for 2024.
CARRIED

10.2 **Confirm hiring of ARA and signing authority**

RESOLUTION 7400-02-24

M. King, R. Henschell

Whereas the position of Assistant Resident Administrator has been advertised and interviews conducted;

Therefore Be It Resolved that Council confirms the hiring of Doug Murray to the Assistant Resident Administrator position effective January 29th, 2024;

And Be It Resolved that Council authorizes LGD of Pinawa banking and administrative signing authority be granted to Doug Murray.
CARRIED

10.3 **Options for Increased Vacation allotment for unionized employees – In-Camera**

10.4 **Extension to Townhouse Development CU**

RESOLUTION 7401-02-24

R. Henschell, S. Appleyard

Whereas Conditional Use 1-2023 granted for the construction of multi-unit residential dwellings in a commercial zone on Roll #10010 being 27 Burrows Road, located at the northwest corner of Burrows Road and Massey Avenue expires on March 14, 2024;

Therefore Be It Resolved that Council approves the extension of Conditional Use 1-2023 to March 14, 2025.
CARRIED

10.5 **New Mastercard through Access Credit Union – Sunova cards converting to Access Credit Union cards**

10.6 **Confirmation of Library Board for 2024 and 2025**

RESOLUTION 7402-02-24

M. King, J. Tirschman

Be It Resolved that Council approves the 2024-2025 appointment of the Pinawa Public Library Board as follows:

Chair: Michael Luke
Operations Supervisor: Holly Parcey
Treasurer: Betty McCamis
Secretary: Ann Quinn (acting)
LGD Rep: Michael King (ex officio)
Members-at-large: Jerry Kozak, Myrna Tiede
Librarian: Lois Bernardin

CARRIED

10.7 Pinawa Public Library insurance increase for contents

RESOLUTION 7403-02-24

R. Henschell, S. Appleyard

Whereas the Pinawa Public Library has requested an increase in insurance coverage for contents in the library;

Therefore Be It Resolved that Council approves of the increase in coverage under the LGD of Pinawa municipal insurance policy.

CARRIED

10.8 North Forge East & PGCC committee appointments and committee reports -
Refer to Governance meeting

10.9 Item combined with 10.8

10.10 Resolution to move February 27th Governance meeting to 26th

RESOLUTION 7404-02-24

J. Tirschman, R. Henschell

Whereas Mayor Skinner will not be available for the scheduled Governance meeting on February 27th, 2024;

Therefore Be It Resolved that Council approves moving the February 27th Governance meeting to February 26th, 2024.

CARRIED

10.11 Tax Impact and Board of Revision dates, Secretary and Citizen Representative appointments

RESOLUTION 7405-02-2024

R. Henschell, J. Tirschman

Whereas the proposed dates for the Tax Impact Meeting and Board of Revision are June 3rd, 2024 and September 18th, 2024 respectively,

Therefore Be It Resolved that Council approves the proposed dates of June 3rd, 2024 for Tax Impact and September 18th, 2024 at 3:00 p.m. for Board of Revision;

And Be It Resolved that Resident Administrator Trudy Turchyn be appointed as Secretary of Board;

And Be It Further Resolved that Mary Greber be appointed as a Citizen Representative to the Board of Revision.

CARRIED

10.12 CFWR Volunteer of the Year Nominations - information

10.13 Attendance at Climate Adaptation and Disaster Mitigation workshop

RESOLUTION 7406-02-24

S. Appleyard, J. Tirschman

Whereas the Climate Adaptation and Disaster Mitigation workshop will be held in Gimli on February 14th, 2024;

Therefore Be It Resolved that Council approves the attendance and expenses for Deputy Mayor King to attend the workshop.

CARRIED

10.14 RA and ARA attendance at RFP Workshop

RESOLUTION 7407-02-24

R. Henschell, J. Tirschman

Whereas a Request for Proposal Writing workshop was held on February 9th, 2024 in Winnipeg,

Therefore Be It Resolved that Council confirms the attendance of the Resident Administrator and Assistant Resident Administrator at the workshop;

And Be It Resolved that Council approves the registration fee and expenses.

CARRIED

10.15 Recreation and Culture Strategic Plan adoption – refer to Governance Meeting.

10.16 Development Agreement waste containers campground – Information received

With reference to agenda item 10.16, Councilor R. Henschell, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

10.17 Request for AECL and CNL to make presentation to Council at March 26th council meeting – schedule 5:00 pm pre-meeting

10.18 Set Financial Plan Hearing date - April 16, 2024

RESOLUTION 7408-02-24

R. Henschell, J. Tirschman

Whereas a public hearing must be held to present the annual Financial Plan;

Therefore Be It Resolved that Council sets the Financial Plan Hearing for April 16th, 2024 at 5:00pm at the W.B. Lewis Business Centre. CARRIED

10.19 Commercial Garbage & Recycling Policy - Referred to next Governance Meeting.

11. CORRESPONDENCE

11.1 RM of Alexander Mutual Aid Memorandum of Understanding - file

11.2 RM of Lac du Bonnet Emergency Management Memorandum of Understanding - file

11.3 Lac du Bonnet and Area Food Bank Reports - information

12. COMMITTEE REPORTS

RESOLUTION 7309-02-24

J. Tirschman, S. Appleyard

Be it Resolved that Councillor Rhonda Henschell and Mayor Blair Skinner be appointed to the Human Resources Committee. CARRIED

RESOLUTION 7410-02-24

M. King, R. Henschell

Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee	✓	
12.02	Public Works Committee	✓	
12.03	Protective Services Committee	✓	
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee	✓	
12.06	Community Health Committee	✓	
12.07	Recreation Facilities Committee	✓	
12.08	Pinawa Public Library Committee	✓	
12.09	Arena Board Committee	✓	
12.10	Cemetery Committee	✓	
12.11	Community Futures Winnipeg River	✓	
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee		✓
12.14	Handi-Van Committee	✓	
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.		✓
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)		✓
12.19	North Eastman Municipal Forum	✓	
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓

CARRIED

13. ADDITIONS

13.1 - none

14. ACTION ITEMS

RESOLUTION 7411-02-24

M. King, J. Tirschman

Be It Resolved that the LGD of Pinawa Staff action the following items:

Action 1	Discuss sewer "dip" concern with Public Works to provide more info on back-up issues around 7 Minto Place
Action 2	RA to contact developer on intent to submit a conceptual plan for 917-2023 Zoning Amendment

Action 3	RA to clarify with provincial community planning on R3 zoning shown on map over road allowance 922-2024
Action 4	Mayor to provide RA with minor corrections to draft burning by-law
Action 5	RA to propose schedule for MSO to meet with Council for availability March/April
Action 6	RA to follow up with AECL on scheduling regular formal meetings with Council
Action 7	Admin to post adopted strategic plan on LGD website
Action 8	RA to investigate scheduling emergency exercise (cyber attack situation)
Action 9	Resolution to be prepared for next council meeting to appoint members to PGCC
Action 10	Discussion item at the next governance meeting to discuss council committee/ board appointments
Action 11	Admin to provide notice of February 27 th governance meeting to be rescheduled to February 26 th
Action 12	RA to schedule AECL and CNL to attend and make presentation at March 26 th governance meeting
Action 13	RA to provide notice and schedule Financial Plan hearing at the Lewis Center on April 16, 2024
Action 14	Discuss Garbage/ Recycling commercial (and residential) collection by-law/ policy at next governance meeting
Action 15	Admin to review all existing MOU's regarding Mutual Aid
Action 16	Admin to prepare virtual meeting system prior to all meetings when utilized
Action 17	ARA to prepare report on traffic signage by-law for next governance meeting
Action 18	Mayor to discuss potential teen clinic in Pinawa at next health committee meeting
Action 19	RA to further investigate cemetery rate changes
Action 20	Admin to investigate training/policies and procedures for cyber security
Action 21	Recreation Strategic Plan to be brought to next governance meeting to discuss proposed edits

CARRIED

14.

IN CAMERA

14.1 Legal and Human Resources

RESOLUTION 7412-02-24

R. Henschell, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:03 p.m. to discuss the following in-camera item(s):

Legal and

Human Resources

CARRIED

RESOLUTION 7413-02-24

M. King, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:01p.m.

CARRIED

15.

ADJOURNMENT

Motion to adjourn at 10:02 p.m.

Moved by M. King


 J. Turchyn
 Resident Administrator


 B. Skinner
 Mayor