

**THE LOCAL GOVERNMENT DISTRICT OF PINAWA
MINUTES OF THE GOVERNANCE COMMITTEE OF COUNCIL HELD ON MARCH 26, 2024 IN THE COUNCIL
CHAMBERS WITH THE FOLLOWING MEMBERS PRESENT:**

B. Skinner, Mayor
M. King, Deputy Mayor
R. Henschell, Councillor
S. Appleyard, Councillor
J. Tirschman, Councillor
C. Michaluk, Youth Member
T. Turchyn, Resident Administrator
C. Stanley, Accountant

1. MEETING CALLED TO ORDER

B. Skinner called the meeting to order at 6:30pm.

2. LAND ACKNOWLEDGEMENT

3. ADOPTION OF THE AGENDA

Moved by R, Henschell, Seconded by M. King

Motion to approve the agenda with the following additions:

- 6.20 Low flow septic tank request – 12 acre lot along Aberdeen
- 8.8 Set Special meeting date for first reading of Tax Levy By-law
- 9.1 In-Camera – Legal: Letter from School District

CARRIED

4. DELEGATIONS: - None

5. RECEPTION OF PETITIONS - None

6. BUSINESS ARISING FROM PREVIOUS MEETING

6.1 Trailer Licensing Fee By-law – request by campground owners to meet with consultant – With reference to agenda item 6.1 and 6.2, Councillor R. Henschell, disclosed a conflict of interest in the matters before Council and withdrew from the Council Chambers without participating in the matters under discussion. Administration to get plan from consultant and plan meetings.

6.2 Accommodation Tax By-law – potential revenue and meeting with owners
With reference to agenda item 6.2 and 6.3, Councillor S. Appleyard, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion. Councillor R. Henschell returned to the meeting when discussion was completed. Administration to update for next meeting. Send Letter to Chamber of Commerce.

6.3 2024 Fees Schedule – final review – Councillor S. Appleyard returned to the meeting when discussion was completed. Administration to update for next meeting.

6.4 Recreation and Culture Strategic plan review - Administration to update changes for next Council Meeting.

6.5 Commercial Garbage and Recycling by-law and Policy – Administration to investigate for future updates.

6.6 Draft Outdoor Fire Risk Reduction By-law for review – Administration to inquire with Fire Chief as to further updates.

6.7 Policies to be shared with organizations listed on LGD insurance – In Progress.

6.8 LGD of Pinawa Strategic Plan Items 2.2 and 2.3 – Create Terms of Reference for Organizational By-law Committees.

- 6.9 **Draft Splashpad Report from ARA** – Council to provide letter to community group.
- 6.10 **Draft Traffic Signage By-law** – Committee to proceed with signage grant.
Administration to update by-law in future.
- 6.11 **SMR progress update and CNA & CANHC report** – Mayor provided update.
- 6.12 **Meeting with MB Hydro re Small Modular Reactors** – Mayor to schedule meeting.
- 6.13 **Recreation Coordinator Posting – update** – Referred to HR Committee.
- 6.14 **Family swim – subsidize or refer to grant programs** – “Family Swim” to be 30 minutes free for Pinawa residents (non-residents may attend but must pay fee.)
- 6.15 **Chamber of Commerce request for further information** – Administration to send letter in response.
- 6.16 **Human Resource Policies** – Referred to HR Committee.
- 6.17 **PCH announcement** – Information update provided.
- 6.18 **Set date for Vendor meetings** – Administration to meet with vendors.
- 6.19 **WSB Capital Project list request – previous projects** – Administration to prepare list of projects for next meeting.
- 6.20 **Low flow septic tank require - 12 acre lot along Aberdeen** – Administration to follow up with owner about connection to utilities.

7. **RA REPORT**

7.1 Resident Administrator Report

Dredging Quote, Street Light Quote and Cyber Security Service

8. **NEW BUSINESS**

8.1 Schedule Emergency Exercise – Administration to follow up with Emergency Measures Officer for date for exercise.

8.2 Approval of MEDIP Grant for Fire Dept. – Protective Services Committee to discuss Project with Fire Chief.

8.3 Request from Vendors for meetings – Discussed during 6.18 – Administration to engage with Vendors.

8.4 Request from Vendor to stay in current location – move to summer location.

8.5 AMM reminder for June District Resolutions - For information.

8.6 CNL request for 3 year licence renewal – Information provided in AECL presentation.

8.7 Royal Canadian Legion Parade and Service – Information on event.

8.8 Set Special Meeting date for first reading of Tax Levy By-law – Planned for April 8th @ 6:15pm.

9. **IN CAMERA**

9.1 Legal: Letter from School District

Moved by J. Tirschman, Seconded by R. Henschell

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 8:57 p.m. to discuss the following in-camera item(s):

Legal

CARRIED

Moved by M. King, Seconded by J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:25 p.m. CARRIED

10. ACTIONS

Moved by S. Appleyard, Seconded by M. King

Be it Resolved that the LGD staff action the following items:

March 26, 2024	
Action	Admin staff to arrange meeting with Way To Go Consultant and Council - seasonal trailer fees
Action	Admin staff to arrange meeting with consultant & campground owners
Action	Make changes to Accommodation Tax By-law & prepare for first reading at next meeting
Action	Prepare letter to Chamber of Commerce regarding Accommodation Tax
Action	Update & review Recreation Strategic Plan for next Council meeting
Action	Add Tree Removal Policy to next Council meeting Agenda
Action	Mayor to Draft a formal notification to Committee regarding Splash pad
Action	Mayor to invite B. Wilcox (CNL) to present in-situ information
Action	Mayor to invite CNSC to discuss technical analysis of in-situ
Action	Mayor to request meeting with Hydro and Minister of Finance
Action	Respond to Pinawa Chamber of Commerce letter, indicating consultants are being hired
Action	Contact Lac du Bonnet PCH committee to request Shared Funding Agreement
Action	Admin to meet with Vendors
Action	Prepare List of WSB Projects for Resolution at next Council meeting
Action	Check if Aberdeen lighting is included in Budget
Action	Schedule Special Meeting for April 8 at 6:15 pm


11. ADJOURNMENT

Motion to Adjourn at 9:29 pm

Moved by M. King.

CARRIED


T. Turchyn
Resident Administrator


B. Skinner
Mayor