

THE LOCAL GOVERNMENT DISTRICT OF PINAWA
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MAY 23, 2023 IN THE COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
R. Henschell, Deputy Mayor
J. Tirschman
S. Appleyard

Regrets: M. King

T. Turchyn, Resident Administrator
S. Swaenepoel, Assistant Resident Administrator

1. MEETING CALLED TO ORDER

Mayor B. Skinner called the meeting to order at 6:30 pm.

2. ADOPTION OF THE AGENDA
RESOLUTION 7134-05-23

J. Tirschman, S. Appleyard

Be It Resolved That Council accepts the agenda be accepted with the following additions:

- 9.26 Accessories for Parking Ticket Dispensers
- 9.27 Valley Fiber
- 9.28 Boat Launch
- 10.5 Lundmania
- 14.1 HR – Personnel

CARRIED.

3. CONFIRMATION OF THE MINUTES

3.1 Regular Meeting Minutes of May 9th, 2023

RESOLUTION 7135-05-23

J. Tirschman, S. Appleyard

Be It Resolved That Council accepts the May 9th, 2023, regular minutes of Council as amended.

CARRIED.

4. RECEPTION OF DELEGATIONS

4.1 Louise Daymond re: Concerns:

- a. The Home Business license
- b. Rental Rate for Vanier Centre
- c. Recycling Bin at the Vanier Centre
- d. Pinawa's 60th Birthday
- e. Birthday Parade and Car Show
- f. AECL and Pinawa Birthday Events and Sponsorship

RESOLUTION 7148-05-23

S. Appleyard, R. Henschell

Be It Resolved That Council authorizes the closing of the following road on July 15, 2023 for the Pinawa 60th Birthday Celebrations:

- a) Burrows Road from Aberdeen to Willis and intersecting streets for the annual Pinawa Birthday Parade from 11:00 am to 12:00 pm; and
- b) Willis Drive from Massey Ave to Vanier Ave be closed to vehicular traffic for the Pinawa Birthday Car Show and Shine from 12:00 pm to 3:30 pm; and

Be It Resolved That Council approves the insurance riders be added to the municipal insurance policy;

And Be It Further Resolved That Council authorizes Public Works to install the barriers.

CARRIED.

4.2 Jeremy and Pierre Faure re: 2023 MOU (Memorandum of Understanding) Fee Increase

5. RECEPTION OF PETITIONS – none

6. ACTION REVIEW**6.1 RA Actions**

RA – Resident Administrator
 ARA – Assistant Resident Administrator
 ACCT – Accountant
 ADMIN – Administrator
 PWM – Public Works Manager
 PW – Public Works

Action:	Research if other municipalities using staff for Screening Officers (ACCT)
Action:	Residential Recreational Activity - CC Rental – promote on website/social media (2 hours max) Develop Write-Up and circulate to council for approval (ARA/ADMIN)
Action:	Contact AECL to set meeting date May 23 or 9, and obtain minutes from previous meeting (RA)
Action:	Get agreement from Xpera - possibly add disclaimer and bring back to May 23 mtg
Action:	Notify campground owners that free landfill passes discontinued
Action:	Follow up with Janet Stefaniuk for upcoming meeting and minutes
Action:	Contact Mike Purtill about budget items overage and prepare variance report
Action:	May 23 meeting - schedule special mtg to discuss organizational By-law
Action:	Schedule D in By-law 907-2023 - check other municipalities' Screening Officer rates
Action:	Clarify temporary or permanent access to Relax Ridge and clarify Hydro line under road
Action:	Defer Rec Coordinator job description to Rec & Culture to discuss
Action:	Clarify with Voyageur Houseboats location of overnight mooring
Action:	Follow up with Conservation about private docks
Action:	Not receiving trails grant -- what will happen with the \$16,000 that is budgeted
Action:	PW's and Vendors to talk about parking spots at Suspension Bridge
Action:	Add LGD provision and Vendor provision to LUA
Action:	Send PR 211 Sign Policy for next meeting
Action:	Reply to WL Restoration and Future Stakeholders mtg - all Council will be attending
Action:	Compare costs from last year for Port-a-potties and bring to PW mtg
Action:	RA to talk with FIT and council would like to see fences come down - priority
Action:	RA to forward Resolutions to Gisele Smith for Lobby Committee
Action:	RA to gather more information about Acct participation as a District Rep for MMA
Action:	RA to change all references of PMI to Pinawa Motel in future minutes

7. ACCOUNTS**7.1 Finance Variance Report - Information****8. BY-LAWS****8.1 By-law No. 906-2023 Organizational By-law – First Reading – Tabled****8.2 By-law No. 907-2023 Municipal By-law Enforcement – Third Reading****RESOLUTION 7136-05-23****S. Appleyard, R. Henschell**

Be It Resolved That Council reads Municipal By-law Enforcement By-law No. 907-2023 for a third and final time.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			
M. King				✓
S. Appleyard	✓			
J. Tirschman	✓			

CARRIED.

8.3 By-law No. 908-2023 Provincial Offences By-law – Third Reading**RESOLUTION 7137-05-23****R. Henschell, J. Tirschman**

Be It Resolved That Council reads Provincial Offences Act By-law No. 908-2023 for a third and final time, as amended.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			

M. King				✓
S. Appleyard	✓			
J. Tirschman	✓			

CARRIED.

8.4 By-law No. 910-2023 Trailer By-law – For Review - Tabled

8.5 By-law No. 911-2023 Designated Officer Positions – Second Reading

RESOLUTION 7138-05-23**S. Appleyard, J. Tirschman**

Be It Resolved That Council reads Designated Officers Positions By-law No. 911-2023 for a second time, as amended.

CARRIED.

8.5 By-law No. 911-2023 Designated Officer Positions – Third Reading

RESOLUTION 7139-05-23**S. Appleyard, J. Tirschman**

Be It Resolved That Council reads Designated Officers Positions By-law No. 911-2023 for a third and final time.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			
M. King				✓
S. Appleyard	✓			
J. Tirschman	✓			

CARRIED.

8.6 By-law No. 912-2023 Amendment to By-law 765-13 Regulation of Traffic and Parking.

RESOLUTION 7140-05-23**R. Henschell, J. Tirschman**

Be It Resolved That Council reads By-law 912-2023 an amendment to By-law 765-13 Regulation of Traffic and Parking, as amended.

CARRIED.

8.7 By-law No. 884-2021 Deer Feeding By-law – For Review

9. OLD BUSINESS

9.1 Memorial (Heritage) Bench Policy – Tabled for Committee responses

9.2 Trillium Ridge Infrastructure Inspection – Response from Developer – Moved to In-Camera

9.3 Cemetery Buried Hydro Line Location Concern – Moved to In-Camera

9.4 Review of Policies: Naming Playgrounds/Parks; Support Animals; Finance – Tabled

9.5 Recreational Coordinator Position - Tabled

9.6 Worker Place Safety Statement – To be placed on PW's Agenda

9.7 Housing Accelerator Fund – Additional webinar on May 24th, 2023

9.8 Draft Development Agreement – Townhouses – Update

9.9 June District Meeting and Resolutions

RESOLUTION 7141-05-23**R. Henschell, J. Tirschman**

Whereas the AMM June District Meeting for the Eastern District will be hosted by the RM of Ste. Anne at the Richer Young at Hearts Club on June 16, 2023;

Therefore Be It Resolved That Council approves the attendance and expense for the following: Mayor Skinner and the Resident Administrator.

CARRIED.

9.10 Trails Manitoba Grant Update – Budget Update

9.11 Pool House RFP Deadline – Update by RA – Moved to In-Camera

9.12 Community Centre Information re: WSD (Whiteshell School District) Joint Meeting Update - Information

9.13 Highway Sign Application for PR 211 – Review

9.14 Circular Cities & Regions Initiative (CCRI) - Pinawa Community Report – Final - Review

9.15 Vanier Centre and Home Business License Fee – Tabled for Next Meeting

9.16 Holiday Committee Requests – Service Request to be done for PW's

9.17 Municipal Question – Completed

9.18 Eastern District Golf Tournament – Council cannot Attend

9.19 Youth Member Applicant – Received Applicant

9.20 District Representative for MB Municipal Administrators – Tabled until September

9.21 Lion's Memorial Park Sign Designs

RESOLUTION 7142-05-23

R. Henschell, S. Appleyard

Be It Resolved That Council approves of the proof of the Pinawa Lions Memorial Park Sign as presented by the Pinawa Lions Club. CARRIED.

9.22 Marina Draft Agreement – Ongoing

9.23 Security Contract

RESOLUTION 7143-05-23

J. Tirschman, R. Henschell

Be It Resolved That Council authorizes the Resident Administrator to sign the Xpera Security Services Agreement as amended. CARRIED.

With reference to agenda item 9.23, Councilor S. Appleyard, disclosed a conflict of interest in the matter before Council and withdrew from the Council Chambers without participating in the matter under discussion and returned to Council Chambers when discussion was completed.

9.24 Dorchester Water Line – Update – Moved to In-Camera

9.25 South Access to Sundial Parking Lot – Ongoing

9.26 Accessories for Parking Ticket Dispensers

RESOLUTION 7144-05-23

J. Tirschman, R. Henschell

Whereas Prairie Parking has ready-made accessories for parking ticket dispensers; Therefore Be It Resolved That Council authorizes the purchase of:

- 8 Bollards to protect the meters \$2,285.60
- 4 Concrete Pads \$2,782.00 plus all taxes
- Installation included

CARRIED.

9.27 Valley Fiber – Information

9.28 Marina Boat Launch Fees – Information

10. NEW BUSINESS

10.1 Proposed Utility Rate Study

RESOLUTION 7145-05-23

R. Henschell, J. Tirschman

Whereas estimates have been received for a Pinawa Utility Rate Study for 2023-2025; Therefore Be It Resolved That Council approves the hiring of Gerald Barron to complete the Utility Rate Study for submission to the Public Utilities Board. CARRIED.

10.2 Fire Department Pay Structure

RESOLUTION 7146-05-23

R. Henschell, J. Tirschman

Whereas Pinawa Fire Chief Purtill has proposed the following indemnity rates for members of the Pinawa Fire Department:

	Monthly Rate	Hourly Rate
Chief Officer	\$ 500.00	\$ 25.00
Deputy Chief	\$ 300.00	\$ 23.00
Captain	\$ 200.00	\$ 22.00
Senior Firefighter (10 years of service)		\$ 21.50
Certified Level 2 Firefighter		\$ 21.00
Certified Level 1 Firefighter		\$ 20.00
Firefighter (18 months of service or more)		\$ 19.00
Probationary Firefighter (Less than 18 months)		\$ 18.50
Vacation Pay (less than 5 years service)	4%	
Vacation Pay (5th year or more)	6%	

Therefore Be It Resolved that Council approves the Fire Department indemnity rates retroactive to January 1, 2023. CARRIED.

10.3 Schedule Meeting to Review By-laws

RESOLUTION 7147-05-23

J. Tirschman, S. Appleyard

Be It Resolved That Council approves the Special Meeting for By-law and Policy Review to be held on June 3rd, 2023 at 9:00 am. CARRIED.

10.4 Pinawa Secondary School Scholarship Applicants – Information

10.5 Lund Mania - Information

11. CORRESPONDENCE

11.1 Canada Post Request for Donation to Fundraising Campaign - Information

11.2 Pinawa Foundation Grant toward Family Free Swim Program – Grant Recieved

12. COMMITTEE REPORTS

RESOLUTION 7149-04-23

Be It Resolved That the following Committee Reports be received:

	Committee	Received	No Report
12.01	Planning Committee		✓
12.02	Public Works Committee		✓
12.03	Protective Services Committee		✓
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee		✓
12.06	Community Health Committee		✓
12.07	Recreation Facilities Committee	✓	
12.08	Pinawa Public Library Committee		✓
12.09	Arena Board Committee	✓	
12.10	Cemetery Committee	✓	
12.11	Community Futures Winnipeg River	✓	
12.12	Pinawa Community Development Corporation		✓
12.13	Pinawa Trails Committee		✓
12.14	Handi-Van Committee	✓	
12.15	LDB Regional Airport Authority Committee		✓
12.16	Two Rivers Seniors Resource Council Inc.	✓	
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)	✓	
12.19	North Eastman Municipal Forum	✓	
12.20	Whiteshell Laboratories Community Regeneration Partnership		✓
12.21	Whiteshell Laboratories Public Liaison Committee		✓

CARRIED.

12.18 Eastman Regional Municipal Committee (Lobby)

RESOLUTION 7150-05-23

J. Tirschman, S. Appleyard

Be It Resolved That Council approves the appointment of Deputy Mayor Henschell as the alternate on the Eastman Regional Municipal Committee. CARRIED.

13. ADDITIONS

13.1

13.2

14. IN-CAMERA

RESOLUTION 7151-05-23

R. Henschell, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:15 p.m. to discuss the following in-camera item(s):

-HR

-Legal

CARRIED.

RESOLUTION 7152-05-23

S. Appleyard, J. Tirschman

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 10:39 p.m. CARRIED.

RESOLUTION 7153-05-23

R. Henschell, J. Tirschman

Be It Resolved That Council approves the installation of an upgraded standpipe along Dorchester Avenue and the installation of a fire hydrant;
And Be It Resolved That Council agrees to accept a payment from the Developer of up to \$5,000.00 for the standpipe upgrade. CARRIED.

RESOLUTION 9154-05-23

S. Appleyard, J. Tirschman

Whereas the LGD of Pinawa wishes to register a 10 meter wide by 80 meter long easement on privately owned Lot 2 Plan 43052 where the electric cable was installed for the cemetery;
And Whereas the owner of Parcel A, Plan 66988 (same owner of Lot 2 Plan 43052) has requested a 10 meter wide by 130 meter long easement on LGD of Pinawa property north of Parcel A, Plan 66988 to allow for the development of an internal road on the northerly portion of Parcel A and extending into the southerly portion of the LGD of Pinawa land;
Therefore Be It Resolved that Council authorizes the Resident Administrator to arrange with the LGD of Pinawa's solicitor to prepare easements as described above for registration against titles to both properties to allow for access to each party. CARRIED.

RESOLUTION 7155-05-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the bid from MEER Engineering for the Pool House Mechanical, HVAC, Plumbing, and Electrical drawings at a price of \$20,995.79 (taxes included). CARRIED.

RESOLUTION 7156-05-23

S. Appleyard, J. Tirschman

Pending Actions:	Harassment Policy to be reviewed/re-written by ARA
Action:	RA to meet with Pinawa Motel re addendum to dock agreement (RA)
Action:	PWM to visit Suspension Bridge parking site and map out 25-30 sites, arrange for mobile reserved signed with vendors present (PWM)
Action:	House Accelerator Fund – defer to Planning and provide calculations for Pinawa (RA)
New Actions:	Service Request to PW's from Friends of the Ironwood to address fences (ARA)
Action:	Forward resolutions to Association of Manitoba Municipalities (RA)
Action:	Acronyms within minutes should be written out (ARA)
Action:	RA to send council the link to the Housing Accelerator webinar (RA)
Action:	Councillor Appleyard to talk to Trails about "wishlist" after not receiving grant (COUNCILLOR)
Action:	Service Request to PW's for Holiday Committee asks (ARA)
Action:	Xpera Security contract to be updated - #16 in the contract (RA)
Action:	Communicate to local business about a sign to be made "Pay Here" for the parking meters (ARA)
Action:	Family Swim – discussion around holding it only for Residents Only (OFFICE STAFF)
Action:	Talk to PW's about recycling bin for Vanier Centre (ADMIN)
Action:	Special Meeting notice for PCDC meeting to pass a motion/resolution for advertising costs for 60 th Birthday (MAYOR)
Action:	Funding application for "new" bus to replace handi-van (RA & ACCT)
Action:	Staff to contact cemetery committee about hydro line (ARA)
Action:	RA to communicate with Rick from Trillium Ridge about quotes (additional) for repairs and partnering 50/50 (RA)
Action:	Receive a quote to camera sewer lines on Trillium Ridge (ARA)
Action:	Possible extension of Pool House Grant (RA)
Action:	Drawings to be done for pool house and advertised for tender

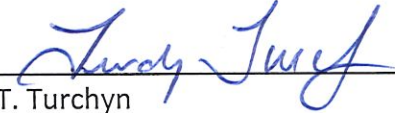
Action:	Communicate to Lund Fishers and Public about why its not moving forward this year
Action:	Add Awanipark water rates to next regular council agenda (ACCT)

CARRIED.

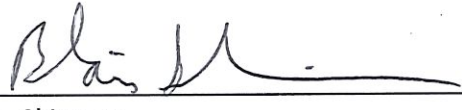
15. Adjournment

Motion to adjourn @ 10:44 p.m.

Moved by J. Tirschman



T. Turchyn
Resident Administrator



B. Skinner
Mayor