

THE LOCAL GOVERNMENT DISTRICT OF PINAWA
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON SEPTEMBER 12, 2023 IN THE
COUNCIL CHAMBERS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

B. Skinner, Mayor
R. Henschell, Deputy Mayor
J. Tirschman
S. Appleyard

Absent: M. King

T. Turchyn, Resident Administrator
S. Swaenepoel, Assistant Resident Administrator

1. MEETING CALLED TO ORDER

Mayor B. Skinner called the meeting to order at 6:30 pm.

2. LAND ACKNOWLEDGEMENT

3. ADOPTION OF THE AGENDA

RESOLUTION 7256-09-23

S. Appleyard, R. Henschell

Be It Resolved That the agenda be accepted with the following additions:

9.12 Tax Sale Appointment of Manager

10.9 Variation Application – 9 Alexander Avenue

CARRIED.

4. CONFIRMATION OF THE MINUTES

4.1 Governance Committee of Council Minutes of July 25, 2023

RESOLUTION 7257-09-23

J. Tirschman, S. Appleyard

Be It Resolved That Council accepts the July 25, 2023 Governance Committee of Council minutes as presented. CARRIED.

4.2 Regular Meeting Minutes of August 8, 2023

RESOLUTION 7258-09-23

J. Tirschman, R. Henschell

Be It Resolved That Council accepts the August 8, 2023 Regular Minutes of Council as presented. CARRIED.

4.3 Public Hearing Minutes of August 8, 2023

RESOLUTION 7259-08-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the August 8, 2023 Public Hearing minutes for Variance Application 05-2023 for 5 McMillan Place, as amended. CARRIED.

4.4 Special Meeting Minutes of August 17, 2023

RESOLUTION 7260-09-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the August 17, 2023 Special Meeting of Council Minutes as presented. CARRIED.

4.5 Governance Committee of Council Minutes August 22, 2023

RESOLUTION 7261-09-23

J. Tirschman, R. Henschell

Be It Resolved That Council accepts the August 22, 2023 Governance Committee of Council minutes as presented. CARRIED.

4.6 Special Meeting Minutes of August 22, 2023

RESOLUTION 7262-09-23

J. Tirschman, R. Henschell

Be It Resolved That Council accepts the August 22, 2023 Special Meeting of Council Minutes as presented. CARRIED.

4.7 Special Meeting Minutes of September 1, 2023

RESOLUTION 7263-09-23

R. Henschell, S. Appleyard

Be It Resolved That Council accepts the September 1, 2023 Special Meeting of Council minutes as presented. CARRIED.

5. **RECEPTION OF DELEGATIONS**

5.1 B. Cummer & S. Cummer Re: Right of Way on Lot 2 – Refer to Planning

6. **ACTION REVIEW**

6.1 RA Actions – Completed & Pending

RA	Resident Administrator
ARA	Assistant Resident Administrator
ACCT	Accountant
ADMIN	Administrator
PWM	Public Works Manager
PW	Public Works
PCDC	Pinawa Community Development Corporation
LGD	Local Government District
BI	Building Inspector

Complete:	
August 8	
Action:	To include PW’s at upcoming meeting on Thursday about handi-van location in a covered bldg. – Water Treatment Plant – combined bldg
Action:	Process of authorization of building variations to be signed off by the neighbor of the said variance for acceptance – Acknowledgement of Variance prepared for future applications
Action:	Town Hall Meeting on October 17 6:00-8:00pm with RCMP Cory Meyers
Action:	Invite J. Schmalenberg to next Planning Meeting
Action:	Add parking lot revenue and expense to PW’s Meeting
Action:	Forward guidelines and FAQ’s Municipal Service Delivery Improvement Program (MMO website) Applications to be reviewed by council
Action:	Print screen for the HAF Application (Housing Accelerator Fund) and send to committee
Action:	Check with PW’s if they a BBQ for Staff Appreciation on Thursday
Action:	TCT Parking Lot east to be captured in a Project Report – PW Manager report
August 25	
Action:	Light to be placed at Cameron and Aberdeen – Refer to Budget
Action:	RA to look into contact for weeds in marina – Refer to RA report
Action:	Awanipark to be put on PW’s agenda and add to budget as separate item
Action:	Accountant to put together financial statements for J. Tirschman about Fire Department expenditures so far in 2023
Action:	Look into signage for beach/pool and pergola areas about fires and bbq’s – refer to PW
Action:	Ask for extension for Co-Op Propane
Action:	Arrange for meeting with PW’s Manager to talk about setting work up with CNL
Pending:	
Action:	Funding application for “new” bus to replace handi-van (RA) – Two Rivers researching grant
Action:	RA to meet with Pinawa Motel re addendum to dock agreement - RA
Action:	PR211 signs aerial shot with measurements – RA/PW/BI
Action:	Council to put forward any changes for Zoning By-law prior to the Public Hearing scheduled on October 24, 2023
Action:	To have Financial meetings about the General Operating Fund & General Reserve
Action:	Address Fee Schedule for 2023 for user group reduced fees – include in 2024 schedule
Action:	Send letter to residents that are mowing the public reserve down to the water on Willis which is not allowed – letters to be delivered by Enforcement Officer
Action:	Staff to develop Accessibility Plan for 2024 & 2025

7. ACCOUNTS

7.1 LGD Expenses to September 1, 2023

RESOLUTION 7264-09-23

R. Henschell, S. Appleyard

Whereas the accounts of the Local Government District of Pinawa for the period ending September 5, 2023, have been examined and found to be in order;
Therefore Be It Resolved That Cheques 20230975 to 20231202 in amount of \$821,750.02 be approved for payment. CARRIED.

7.2 Financial Statement to August 31, 2023

RESOLUTION 7265-09-23

R. Henschell, J. Tirschman

Be It Resolved That the Financial Report to August 31, 2023, be received as presented. CARRIED.

8. BY-LAWS

8.1 By-law 916-2023 Multi-Unit Residential Incentive – Second and Third Reading

RESOLUTION 7266-09-23

J. Tirschman, S. Appleyard

Be It Resolved that Council reads By-law 916-2023, being a Multi-Unit Residential Incentive By-law, for a second time. CARRIED.

By-law 916-2023 Multi-Unit Residential Incentive – Second and Third Reading

RESOLUTION 7267-09-23

J. Tirschman, R. Henschell

Be It Resolved that Council reads By-law 916-2023, being a Multi-Unit Residential Incentive By-law, for a third and final time.

Name	In Favour	Opposed	Abstained	Absent
B. Skinner	✓			
R. Henschell	✓			
M. King				✓
S. Appleyard	✓			
J. Tirschman	✓			

CARRIED.

8.2 By-law No. 917-2023 Zoning Amendment – Public Hearing October 24, 2023

8.3 By-law No. 918-2023 to Establish Water and Sewer Rates – First Reading

RESOLUTION 7268-09-23

J. Tirschman, R. Henschell

Be It Resolved That Council reads By-law No. 918-2023, being a by-law to establish Water and Sewer Rates for the first time. CARRIED.

8.4 By-law 919-2023 Council Indemnity By-law – First Reading

RESOLUTION 7269-09-23

J. Tirschman, S. Appleyard

Be It Resolved That Council reads By-law 919-2023 being a Council Indemnity By-law for a first time. CARRIED.

9. OLD BUSINESS

9.1 Marina Agreement – Amended Agreement Response

9.2 Circular – Real Estate Services Branch – Dock and Canoe Rack

RESOLUTION 7270-09-23

R. Henschell, J. Tirschman

Whereas Council has reviewed Real Estate Services Branch Circular for General Permit 75039 for Site 35 dock and for locating a canoe rack on Public Reserve;
And Whereas the LGD of Pinawa has historically been recognized as the holder of Site 35 by Crown Lands Branch;
Therefore Be It Resolved That Council requests Real Estate Services Branch to:
1. Issue a General Permit for dock Site 35 to the Local Government District of Pinawa; and
2. Allow the Local Government District of Pinawa to have authorization to issue permits for control of mobile structures on Public Reserve.

CARRIED.

- 9.3 Trailer Licensing Fee By-law 910-2023 Review - Ongoing
- 9.4 Landfill Groundwater Monitoring for 2023 – RFP to be prepared
- 9.5 2022 Draft Audit for Review – Pending Receipt of Consolidated Audit
- 9.6 Seasonal Parking Lot Revenue and Expense – 3 Year Comparison – Refer to End of Season De-Brief
- 9.7 Municipal Service Delivery Improvement Program
- 9.8 Federated Co-Op Propane Price for 2023/2024 – In Discussion
- 9.9 List of Services Provided to Awanipark through Taxes - Information
- 9.10 Weeds in Marina – Update and Ongoing
- 9.11 Food Vendor Off-Season Operation Potential Location – Update
- 9.12 Tax Sale Appointment of Manager

RESOLUTION 7271-09-23

S. Appleyard, J. Tirschman

Be It Resolved That pursuant to By-law No. 822-17 of the Local Government District of Pinawa, TAXervice Inc. be appointed to manage property tax arrears recovery for the Local Government District of Pinawa.

Be It Further Resolved That pursuant to By-law No. 822-17 of the Local Government District of Pinawa, Donna Zinkiew, Vice President of TAXervice Inc., be appointed Tax Sale Manager for the Local Government District of Pinawa. CARRIED.

10. NEW BUSINESS

- 10.1 Residential Incentive Application for 52 Awanipark

RESOLUTION 7272-09-23

R. Henschell, J. Tirschman

Be It Resolved That Council approves the New Residential Development Tax Incentive Application received from Gloria Saindon for 52 Awanipark, Roll 676.000;

And Be It Resolved That the Mayor and Resident Administrator be authorized to sign the Development Incentives Agreement on behalf of the Local Government District of Pinawa. CARRIED.

- 10.2 MEC Emergency Coordinator Position and Options - Information

- 10.3 2023 Rural Recreation Summit – Rec Coordinator Attendance

RESOLUTION 7273-09-23

J. Tirschman, S. Appleyard

Whereas the 2023 Rural Recreation Summit will be held October 11 and 12, 2023 in Portage la Prairie, Manitoba;

Therefore Be It Resolved That Council approves of the attendance and expenses for the Recreation Coordinator to attend the annual conference. CARRIED.

- 10.4 Recreation Coordinator Request for Funding the Truth and Reconciliation Day Event

RESOLUTION 7274-09-23

J. Tirschman, R. Henschell

Whereas the Recreation Coordinator is arranging the annual ceremonies for Truth and Reconciliation Day;

And Whereas guest speakers, an artist/fire keeper, portable sound system and Bannock making are being scheduled for the event;

Therefore Be It Resolved That Council approves the expense of up to \$650 to cover the costs of the Truth and Reconciliation Day proceedings and that the funds be taken from the Recreation and Culture budget. CARRIED.

- 10.5 Landowner Response to LGD Request to Remove Portion of Planter within Boulevard – Defer to Building Inspector

- 10.6 Citizen Request for Public Crosswalk Signage on Pathway at Aberdeen to Dalhousie – Defer to Planning Committee

- 10.7 Suspension Bridge Sign Location along PR211 – Must be moved

- 10.8 Councillor Notice of Leave of Absence

RESOLUTION 7275-09-23

S. Appleyard, J. Tirschman

Whereas Councillor King has served notice that he will be absent from his council seat starting August 16th, 2023 and ending October 31st, 2023;

Therefore Be It Resolved That Council approves of Councillor King’s absence for this time period.
Councillor R. Henschell abstained. CARRIED.

10.9 Variation Application for 9 Alexander
RESOLUTION 7276-09-23

S. Appleyard, R. Henschell
Whereas a Public Hearing was held for VO6-2023 for an addition to the house at 9 Alexander Ave;
And Whereas Council has received information in support of the Variation application;
Therefore Be It Resolved That Council approves the Variance application as follows:
1. That the side yard along Tupper Place be reduced from the 20 foot minimum side yard to 3-feet
2. That the applicants sign an acknowledgement that utility repairs may have an impact on their addition. CARRIED.

11. CORRESPONDENCE

- 11.1 LDB Zoning Amendment Notice of Public Hearing - Information
- 11.2 Royal Canadian Legion Annual Veteran’s Dinner - Information
- 11.3 Landowner Concern about Disturbed Survey Pin – Acknowledged
- 11.4 Roadside Clean-up Season End Report – Information

- 11.5 Subdivision Application 4616-23-7741 Entrance to Sundial
RESOLUTION 7277-09-23
J. Tirschman, R. Henschell
Whereas Subdivision File 4616-23-7741 has been received for subdividing a parcel of land off Parcel C, Plan 9627 in NE ¼ 3-14-12 EPM for the second access to the Sundial Site;
Therefore Be It Resolved That Council approves the subdivision with the following conditions:
1. Confirmation from the LGD of Pinawa that taxes on the land to be subdivided are paid or an arrangement satisfactory to Council has been made.
2. Submit written verification that an Easement Agreement has been entered into with Manitoba Hydro/Centra Gas or that an easement is not required.
3. Submit written verification that right-of-way agreement has been entered into with BellMTS or that an easement is not required.
4. Submit confirmation that a Variation Order has been obtained for the site area of the proposed lot. CARRIED.

- 11.6 Elections Manitoba Employment Opportunity – Information
- 11.7 2024 AMM Spring Convention – Date Change – Information

RESOLUTION 7278-09-23
R. Henschell, S. Appleyard

Whereas Lorne Scharm presented a museum/memorabilia project to the Recreation Facilities Committee and the Committee was supportive of the idea;
And Whereas the Whiteshell School District also expressed support for this project;
And Whereas Lorne Schram would like to recruit volunteers and present the project to the Pinawa Foundation for funding, and would like LGD endorsement;
Therefore Be It Resolved That the LGD of Pinawa Council approves Lorne Schram leading this project. CARRIED.

12. COMMITTEE REPORTS

RESOLUTION 7279-09-23
J. Tirschman, S. Appleyard

	Committee	Received	No Report
12.01	Planning Committee		✓
12.02	Public Works Committee		✓
12.03	Protective Services Committee	✓	
12.04	Human Resources Committee		✓
12.05	Recreation and Culture Committee		✓
12.06	Community Health Committee		✓
12.07	Recreation Facilities Committee	✓	
12.08	Pinawa Public Library Committee		✓

12.09	Arena Board Committee	✓	
12.10	Cemetery Committee	✓	
12.11	Community Futures Winnipeg River		✓
12.12	Pinawa Community Development Corporation	✓	
12.13	Pinawa Trails Committee	✓	
12.14	Handi-Van Committee		✓
12.15	LDB Regional Airport Authority Committee	✓	
12.16	Two Rivers Seniors Resource Council Inc.	✓	
12.17	Winnipeg River Arts Council		✓
12.18	Eastman Regional Municipal Committee (Lobby)	✓	
12.19	North Eastman Municipal Forum		✓
12.20	Whiteshell Laboratories Community Regeneration Partnership	✓	
12.21	Whiteshell Laboratories Public Liaison Committee		✓

CARRIED.

RESOLUTION 7280-09-23**J. Tirschman, S. Appleyard**

Be It Resolved That the LGD of Pinawa Staff action the following items:

Action:	More information needed about dredging and quotes needed
Action:	Start advertising Town Hall Meeting with Cory Meyers / Golf Cart Pilot Project / Zoning By-law
Action:	Send out email about possible zoning By-law amendments to Planning Committee and Rudi Klassen
Action:	Talk about fires & BBQ's at beach/pool pergola, etc at end of season meeting
Action:	Talk to Shaun Klassen about Public Reserve and how it can be managed
Action:	Put together an email/Facebook post to let groups know about budget requests for the upcoming year – Groups/committees that do not have council involvement
Action:	RA to reach out to the Wilderness Edge about Marina agreement
Action:	RFP to put out for Landfill groundwater monitoring
Action:	Reach out to School Division about propane price offer by email about floating or fixed rate
Action:	Refer Food Vendor location to PW's
Action:	Ask Commissionaire's to come and meet with council about EMO & By-law Enforcement
Action:	Guidance to Rudi Klassen to respond in writing to homeowner's questions
Action:	Bring policy to Governance Meeting – Boulevard Crossings
Action:	Refer crosswalk signages to Planning
Action:	Refer to Committee of the Whole about policy for leave of absence for councillors
Action:	Circulate an email about Planning Conference
Action:	North Eastman Municipal Forum – October 23 rd – look into options of where and who will cater

CARRIED.

13. ADDITIONS

13.1

14. IN CAMERA

Legal and Personnel

RESOLUTION 7281-09-23**R. Henschell, J. Tirschman**

Be It Resolved That Council of the Local Government District of Pinawa recess the Regular meeting and does hereby agree to meet as a Committee of the Whole at 9:20 p.m. to discuss the following in-camera item(s):

-Legal

-Personnel

CARRIED.

RESOLUTION 7282-09-23**J. Tirschman, S. Appleyard**

Be It Resolved That Council of the Local Government District of Pinawa does hereby agree to move out of the Committee of the Whole and resume regular order of business, the time being 9:33 p.m.

CARRIED.

15. Adjournment

Motion to adjourn @
Moved by

T. Turchyn
Resident Administrator

B. Skinner
Mayor

DRAFT